

# Notice of Council

Date: Tuesday, 17 September 2019 at 7.00 pm

Venue: Council Chamber, Town Hall, Bournemouth BH2 6DY



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**Chairman:**

Cllr D A Flagg

**Vice Chairman:**

Cllr G Farquhar

Cllr H Allen  
Cllr L Allison  
Cllr M Anderson  
Cllr S C Anderson  
Cllr M Andrews  
Cllr J Bagwell  
Cllr S Baron  
Cllr S Bartlett  
Cllr J Beesley  
Cllr D Borthwick  
Cllr P Broadhead  
Cllr M F Brooke  
Cllr N Brooks  
Cllr D Brown  
Cllr S Bull  
Cllr C R Bungey  
Cllr R Burton  
Cllr D Butler  
Cllr D Butt  
Cllr J J Butt  
Cllr E Coope  
Cllr M Cox  
Cllr M Davies  
Cllr N Decent  
Cllr L Dedman

Cllr B Dion  
Cllr B Dove  
Cllr B Dunlop  
Cllr M Earl  
Cllr J Edwards  
Cllr L-J Evans  
Cllr D Farr  
Cllr L Fear  
Cllr A Filer  
Cllr N C Geary  
Cllr M Greene  
Cllr N Greene  
Cllr A Hadley  
Cllr M Haines  
Cllr P R A Hall  
Cllr N Hedges  
Cllr P Hilliard  
Cllr M Howell  
Cllr M Iyengar  
Cllr C Johnson  
Cllr T Johnson  
Cllr A Jones  
Cllr J Kelly  
Cllr D Kelsey  
Cllr R Lawton

Cllr M Le Poidevin  
Cllr L Lewis  
Cllr R Maidment  
Cllr C Matthews  
Cllr S McCormack  
Cllr D Mellor  
Cllr P Miles  
Cllr S Moore  
Cllr L Northover  
Cllr T O'Neill  
Cllr P Parrish  
Cllr S Phillips  
Cllr M Phipps  
Cllr K Rampton  
Cllr Dr F Rice  
Cllr C Rigby  
Cllr R Rocca  
Cllr M Robson  
Cllr V Slade  
Cllr A M Stribley  
Cllr T Trent  
Cllr M White  
Cllr L Williams  
Cllr K Wilson

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All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins (01202 451255) or email [karen.tompkins@bcpcouncil.gov.uk](mailto:karen.tompkins@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpcouncil.gov.uk](http://democracy.bcpcouncil.gov.uk)

**GRAHAM FARRANT**  
**CHIEF EXECUTIVE**

9 September 2019



Available online and  
on the Mod.gov app



# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Councillors.

## 2. Declarations of Interests

Councillors are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding Disclosable Pecuniary Interests.

Councillors are also required to disclose any other interests where a Councillor is a member of an external body or organisation where that membership involves a position of control or significant influence, including bodies to which the Council has made the appointment in line with the Council's Code of Conduct.

Declarations received will be reported at the meeting.

## 3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 16 July 2019.

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## 4. Chairman's Announcements and Introduction

To receive any announcements from the Chairman of the Council.

## 5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of:

Public questions is Tuesday 10 September 2019.

A statement is 12.00 noon, Monday 16 September 2019.

A petition is 12.00 noon, Monday 16 September 2019.

## 6. Record of Decisions of Cabinet and minutes of other Committees

To receive the minutes of the following meetings.

- |     |  |         |
|-----|--|---------|
| (a) | Health and Adult Social Care Overview and Scrutiny Committee, 17 June 2019 | 23 - 24 |
| (b) | Health and Adult Social Care Overview and Scrutiny Committee, 22 July 2019 | 25 - 30 |
| (c) | Children's Services Overview and Scrutiny Committee, 26 June 2019          | 31 - 34 |

(d)	Children's Services Overview and Scrutiny Committee, 31 July 2019	35 - 40
(e)	Overview and Scrutiny Board, 8 July 2019	41 - 50
(f)	Health and Wellbeing Board, 24 July 2019	51 - 56
(g)	Appeals Committee, 2 July 2019	57 - 58
(h)	Appeals Committee, 13 August 2019	59 - 60
(i)	Appeals Committee, 27 August 2019	61 - 62
(j)	Planning Committee, 11 July 2019	63 - 66
(k)	Planning Committee, 8 August 2019	67 - 72
(l)	Standards Committee, 9 July 2019	73 - 78
(m)	Audit and Governance Committee, 25 July 2019	79 - 92

To receive the record of decisions of the following Cabinet meeting and to consider any recommendations:

- (n) Cabinet, 11 September 2019

Councillors are advised that the record of decisions from the above Cabinet meeting will be circulated on 13 September 2019.

The reports which are the subject of recommendations to Council can be accessed by using the following link.

<https://democracy.bpcouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=3721&Ver=4>

## 7. **Review of the Political Balance of the Council and changes in Committee Membership** 93 - 96

The Council is required in accordance with the relevant legislation to review the political balance of the Council and the allocation of seats following any changes to political groupings.

The Council is therefore asked to:

- consider the revised political balance and the allocation of seats on Committees.
- note a change to one of the Conservative Group representatives on the Dorset Police and Crime Panel.
- note a change to the membership of the Planning Committee.

## 8. **Notice of Motions in accordance with Procedure Rule 13**

Councillor Nicola Greene will move and Councillor May Haines will second the following motion:

*"This Council unanimously, unequivocally and explicitly condemns prejudice and intolerance in all forms. We uphold, as is our moral and legal duty, the 9 protected characteristics of the 2010 Equality Act of age, disability, gender re-assignment, marriage and civil partnership, pregnancy and maternity, race, sex and religion or belief. There is no place in this Council, be it members or officers, for prejudice, discrimination or bigotry of any kind. To further demonstrate our commitment this Council adopts the widely and internationally adopted IHRA definition of antisemitism."*

For Councillors information and ease of reference, set out below is the IHRA definition of Antisemitism:

*“Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”*

## **9. Questions from Councillors**

The deadline for questions to be submitted to the Monitoring Officer is 9 September 2019.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**COUNCIL**

Minutes of the Meeting held on 16 July 2019 at 7.00 pm

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr H Allen, Cllr L Allison, Cllr M Anderson, Cllr S C Anderson, Cllr M Andrews, Cllr J Bagwell, Cllr S Baron, Cllr S Bartlett, Cllr J Beesley, Cllr D Borthwick, Cllr P Broadhead, Cllr M F Brooke, Cllr N Brooks, Cllr D Brown, Cllr S Bull, Cllr C R Bungey, Cllr R Burton, Cllr D Butler, Cllr D Butt, Cllr J J Butt, Cllr E Coope, Cllr M Davies, Cllr N Decent, Cllr L Dedman, Cllr B Dion, Cllr B Dove, Cllr B Dunlop, Cllr M Earl, Cllr J Edwards, Cllr L-J Evans, Cllr D Farr, Cllr L Fear, Cllr A Filer, Cllr N C Geary, Cllr A Hadley, Cllr M Haines, Cllr P R A Hall, Cllr N Hedges, Cllr P Hilliard, Cllr M Howell, Cllr M Iyengar, Cllr C Johnson, Cllr T Johnson, Cllr A Jones, Cllr J Kelly, Cllr D Kelsey, Cllr R Lawton, Cllr M Le Poidevin, Cllr L Lewis, Cllr R Maidment, Cllr C Matthews, Cllr S McCormack, Cllr D Mellor, Cllr P Miles, Cllr S Moore, Cllr L Northover, Cllr T O'Neill, Cllr P Parrish, Cllr S Phillips, Cllr M Phipps, Cllr K Rampton, Cllr Dr F Rice, Cllr C Rigby, Cllr R Rocca, Cllr M Robson, Cllr V Slade, Cllr A M Stribley, Cllr T Trent, Cllr M White, Cllr L Williams and Cllr K Wilson

8. Apologies

Apologies were received from Councillors M Cox, M Greene and N Greene.

9. Declarations of Interest

There were no declarations of interest made on this occasion.

10. Confirmation of Minutes

The Minutes of the Council meeting held on 21 May were confirmed as a correct record and signed.

11. Public Issues

The Chairman advised that public questions had been submitted by six Members of the Public, and that eight public statements had been submitted.

**Public Question from Mark Elkins**

Can the BCP Council consider removing Littledown petty parking restrictions to alleviate congestion caused by poor past planning policy? This has the advantage of giving RBH and Deansleigh Road business visitors and staff somewhere easier to park without having to enter the

congested RBH/Deansleigh Road transport system wasting considerable time stationary with polluting engines running. Littledown residents and their visitors could then park in their own streets and it would offer football fans visiting our successful Premier League Club somewhere else to park taking the pressure off more generous minded local citizens who allow parking in other nearby areas.

**Response by Councillor Andy Hadley (Portfolio Holder for Transport and Infrastructure)**

Thank you for your generous proposal.

Through the Local Transport Plan, the Council has an overarching strategy which aims to reduce carbon emissions and improve quality of life for residents. One of the key approaches of the strategy is car parking measures which, balance supporting our local economy whilst encouraging the use of alternatives to the car, particularly for single occupancy commuter trips.

The parking restrictions in Littledown were introduced a number of years ago to protect residents from all day commuter parking, in recognition of the proximity to a number of large employer sites, such as JP Morgan and the Royal Bournemouth Hospital. The restrictions apply Mon-Fri 10am-11am & 2pm-3pm only, within the residential streets, and double yellow lines apply to the distributor road through the estate and on corners to these roads. If these restrictions were to be revoked it would cause additional congestion through the junction of Castle Lane and Chaseside, as more motorists would be entering this side of the junction, as well as causing additional congestion on these residential roads, as motorists search for available parking. These residential estate roads are narrow and were not designed for on road parking, especially at the scale that would be seen if no restrictions were in place. Additional traffic in this area would also increase the risk to road safety for families that live there and children playing in the street.

These restrictions do not prevent visitors to the Premier League Club, as match days are generally at the weekend or in the evenings when the yellow lines do not apply.

**Public Question from Anna Moreton**

In view of the successful lawsuits recently against Monsanto, and the World Health Organisation's classification of glyphosate as a probably carcinogenic to humans and the fact that studies show the great harm glyphosate and all such chemicals do to earthworms, bees, butterflies and amphibians, what are the council's plans for phasing out the use of chemical pesticides and the introduction of non-chemical alternatives in our public places, playgrounds and parks so that they are a safe environment for our children and can help reduce the alarming decline of bees and insects, and improve biodiversity in our local environment?

**Response by Councillor Dr Felicity Rice (Portfolio Holder for Environment and Climate Change)**

The Council takes its duty to protect the natural environment extremely seriously and is actively working to reduce the amount of chemicals used to manage common weeds or invasive plant species on highways, pavements, parks and other public spaces.

The Council complies with all applicable legislation around the use of glyphosate, using the chemical sparingly, and only via suitably trained and qualified staff. It is applied directly (either by nozzle or syringe) to plant leaves or stems. The chemical breaks down quickly in the environment.

The Council keeps abreast of any DEFRA (Department for Environment Food and Rural Affairs) notifications, industry advice and any changes in legislation regarding the use of herbicides. The Council frequently reviews its working procedures in line with industry best practice.

The European Chemicals Agency's (ECHA) Committee for Risk Assessment concluded that the available scientific evidence did not meet the criteria to classify glyphosate as a carcinogen, as a mutagen or as toxic for reproduction. It can cause eye damage and be damaging to aquatic life, the risk of which can be minimised through proper use.

We are aware that advice may change in the future and that plants evolve to become resistant to herbicides, and to this end we are actively investigating alternative methods of weed control. The Council will be considering all uses of glyphosate and potential alternatives over the coming 12 months.

There are many additional things we can do to protect and improve our natural environment, both as a Council and as local residents, and again we'll be working to improve our environmental performance year on year. Having previously worked as a GP, health is at the heart of all decision making for me and it is also useful to note that Paris has been pesticide free for 15 years.

**Public Question from Sarah Ward (on behalf of Neil Duncan-Jordan)**

Does the Unity Alliance have any immediate plans to tackle the housing and homelessness crisis which led Conservative run Poole Council to introduce such punitive measures as the Poole Town Centre and Holes Bay PSPO?

**Response by Councillor Kieron Wilson (Portfolio Holder for Housing)**

The housing and homelessness issues in the BCP area are both key areas which I and the Unity Alliance will be focusing on over the coming few months and years. We will be taking a considered view of what we currently have and what we might need for the future.

You will know that there is a national housing crisis with not enough homes having been built over recent years, which in reality, equates to nearly four decades of underdevelopment across the country. The BCP area is in a similar position and now with the government, finally realising the state we are in, have set some very challenging new build figures for the area which

we need to deliver over the coming years. The Council will need to be more proactive to help bring sites forward for new housing. The recent report presented to Cabinet last week relating to the Holes Bay site is a prime example of how the Council can be more proactive in meeting the housing needs of the conurbation.

We will be presenting proposals to Cabinet in a few months' time to review our overall approach to Housing issues in order to draw up a new Housing Strategy for the whole BCP area.

In terms of homelessness, again, this is a key priority for myself as Portfolio Holder for Housing. Homelessness has unfortunately been increasing both nationally and locally over the last few years. There is already lots of good work underway locally by the Council and its many partners, providing much needed to support and accommodation for households who find themselves at risk of homelessness.

Over the next period, we will be taking stock of the current services, aligning our approach over the whole BCP area and setting out a new Homelessness Strategy for the area. This is going to have to have a holistic approach to the situation we find ourselves in. Our focus will inevitably be on ensuring a preventative approach to avoid people ending up in the crisis of homelessness. Just two weeks ago when the LGA conference came down to Bournemouth, I got speaking to the Mayor of Bristol, he told me how one of the first things they did was get all the housing service providers across the city in a room. They then pulled a long the floor a roll of paper, and divided it into sections, going from the stages a person can find themselves in a housing scenario. Starting with being secure in home ownership, to renting, to be behind on the rent, to being on the brink of homelessness, to being homeless, and ultimately sleeping on the streets. They then asked all those providers to place themselves in a category. And what they found was there was a lot service for those sleeping on the streets, but very few at the prevention stage. So that is what we need to do, get everyone in a room and see where our current strengths and weaknesses are and look to be improving on them. We have some really good services to build on and some great partner agencies who we will continue to work with. In fact I was just out last week with the St. Mungo's rough sleeper team, and they are fantastic. This type of work requires a special type of people, and we have those across the conurbation in several different charities and agencies, all with the same motivation of reducing and eventually ending rough sleeping and homelessness. I look forward to working closely over the next four years with all of them.

The question references the PSPO in the Poole area. I would suggest that the PSPO was introduced to tackle street based anti-social behaviour rather than homelessness. Although I can see how that can sometimes be difficult to differentiate. I am aware that a fuller answer will be provided by the Portfolio Holder for Communities in relation to specific questions posed around the PSPO issue.

#### **Public Question from Sarah Ward**

Given that Home office advice explicitly states that PSPO's should not be used as a way of managing homelessness or rough sleeping – does the



Unity Alliance intend to remove clauses within the Poole Town Centre/ Holes Bay PSPO which clearly and demonstrably target rough sleepers, namely:

Having a receptacle which is being used to contain monies for the purpose of begging

Belongings, baggage and bags being left unattended on the street

Causing an obstruction in car parks, doorways, public and communal areas

**Response by Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)**

The Poole town centre and Holes Bay PSPO was introduced on 16<sup>th</sup> April 2018 in order to deal with significant levels of anti-social behaviour (ASB). It is important to be clear that this is not a means of dealing with homelessness and rough sleeping.

The measures in the PSPO aim to prevent and tackle any identified and reported issues. They do not target any specific group but the behaviours that impacts negatively upon others.

Any enforcement of the PSPO is aligned to support, particularly regarding the street community and vulnerable people. It has provided a means of drawing agencies together to support vulnerable individuals whilst ensuring that the community impact of negative behaviours is reduced. Since April 2018, only three Fixed Penalty Notices have been served and one prosecution has been brought. This is regarded as very positive - the experience is that officers with powers to enforce the PSPO achieve high compliance rates in street engagement.

In engaging with those breaching the order, a balance has been found around educating and advising individuals about the consequences of breaching the PSPO and understanding their vulnerabilities and issues in providing support. This balance of engagement and support has also been beneficial in Bournemouth Town Centre and Boscombe Precinct, where the approach to ASB relies on the Community Safety Accreditation Scheme (CSAS). CSAS provides patrolling officers employed by the Council with allocated Police powers which assist them in preventing and addressing low level criminality and ASB. A CSAS proposal for the Poole area has been made to the Chief Constable of Dorset Police and it is anticipated that the new service could be implemented in September, in order to further address the persistent issues of ASB in the area.

I am pleased to report that it is clear that the approaches being applied in our town centres are modelled around the need to ensure and prioritise support of the most vulnerable people in our communities. However, we must ensure that we develop a balanced approach which is fit for purpose for the whole of BCP. As a result, we will be reviewing the approach to street based ASB across BCP 3 months after the implementation of CSAS in Poole. This gives us an opportunity to understand how this new service is functioning against the backdrop of the PSPO and will inform our assessment of the options going forward which will include consideration of the future of the PSPO in Poole. I will report back to Cabinet in early 2020 with recommendations about a single approach.

I want to re-assure the Council and the community that it is clear to me that much detailed consideration and effort has gone in to devising effective solutions to a complex issue, which seeks a reduction of harmful behaviours that impact negatively on the wider community, whilst placing the needs of vulnerable people at the heart of the approach.

**Public Question from Sue Aitken (on behalf of Andy Proctor)**

How many fines have been issued as a result of the Poole Town Centre and Holes Bay PSPO, and specifically where they have been issued due to breaches of the following clauses:

Having a receptacle which is being used to contain monies for the purpose of begging

Belongings, baggage and bags being left unattended on the street

Causing an obstruction in car parks, doorways, public and communal areas

Of any fines issued, how many have been collected?

**Response by Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)**

A total of 3 Fixed Penalty Notices have been served under the Poole Town Centre and Holes Bay PSPO. All three have been as a result of breaches relating to 'Having a receptacle which is being used to contain monies for the purpose of begging'. Each penalty is £100. £95 has been collected.

**Public Question from Sue Aitken (on behalf of Peter Cooper)**

How many bed spaces or units of accommodation does the Unity Alliance intend to make available to assist individuals off the streets over the next four years?

**Response by Councillor Kieron Wilson (Portfolio Holder for Housing)**

The issue of rough sleeping, to which this question refers, is sadly an issue for the BCP area, as it is nationally.

We as a Council already have many services delivered or commissioned by ourselves and our partner agencies to help prevent rough sleeping. We have a range of different accommodation options available both in terms of Council owned stock and private sector options. The provision of bed spaces is however only one part of the picture. Most importantly, we also ensure the provision of a wide range of support services alongside, to help people address issues they may have, such as mental health issues or substance misuse.

I am unable to quantify the number of bed spaces or homes that we as an Alliance intend to make available over the next four years. That would be impossible to quantify as homelessness trends change over time. What I can say though is that we will remain committed to making the best use of all the resources we have as an area to prevent people rough sleeping in the first instance, but where they do, we will focus efforts to help people off the streets as quickly as possible.

This includes accessing additional central government rough sleeper initiative money, which we have been successful in receiving over the last year. It also involves working closer with our voluntary sector partners and statutory partners to help make sure we target our collective resources as best we can with the key vision of preventing rough sleeping.

**Public Statement from Angela Pooley (Friends of the Earth)**

In order to meet the essential need to address the increasing negative effects of climate change it is crucial that assessing the environmental impact of major Policy & Planning Decisions becomes fundamental prior to final decisions being made or permissions granted.

Failure to do this would result in any declaration made by the Council of a Climate Emergency being a mere token gesture without meaning. I know that there are already Officers working within the BCP that have the necessary skills and commitment to be able to carry this out but it must have the full support of elected members.

**Public Statement from Joan Richards**

Residents such as myself, from Townsend, have lost confidence in our Council following the complete disregard shown to us during the A338 – Wessex Fields Link planning process. Contrary to government guidelines, local residents and their elected representatives were not consulted on options and the so-called public consultation was merely a tick-box affair. Hospital workers were clearly misled as to the schemes primary purpose. Should it go ahead, this appallingly bad scheme will not only damage the well-being of local people, but will also bring the Council problems for years to come.

**Public Statement from Melissa Carrington (Extinction Rebellion Bournemouth and Dorset)**

Councillors, be clear that declaring a climate and ecological emergency means you must give these issues your highest priority and allocate budgets and resources accordingly. Don't be tempted to dilute the motion. Be guided by what is scientifically necessary to avoid harm to life. It's too late for transitional, low carbon measures. We need zero carbon and zero harm, carbon sequestration and biodiversity restoration, urgently and at scale and a plan to protect citizens from the existential threat that the global heating poses. Anything less than full emergency mobilisation risks immense harm. Tell the truth, act now, and establish a citizen's assembly.

**Public Statement from John Kear (Statement read out by the Chief Executive on Mr Kears behalf)**

BCP take Council tax from me. Each one of you needs to know and implement the law. Without my consent, ongoing money gain using my land title makes my land negative equity. It cannot be sold honestly. Your Local Land Charges Register is breached.

Each of you, by recorded vote today, can *RESOLVE* to act justly. Simply ask the Barrister-at-law, independent Member of your Standards

Committee, to meet me to see himself the physical objects which speak in silence for themselves beyond all possible doubt whatsoever to pure minds.

**Public Statement from Soo Chapman**

The Climate and Ecological Emergencies and the safe passage of children are increasingly related as world resources shrink. Before triggering apocalyptic carbon bombing from melting permafrost the public must be incentivised and motivated to treasure Mother Nature. They must be protected from ignorance, fake news, fear and breakdown.

The working folk who stand to lose most from the end of the fossil-fuel age should be the first to gain from the new clean economy. Young people should be helped to plan ahead for the costs of Transition. And YouthStrike4Action deserve an Exceptional Circumstances mark rather than unauthorised absence.

**Public Statement from Conor O'Luby**

Despite the more proportionate results of this year's BCP election, the archaic First Past the Post system still excessively skews the outcome. Thus, the Conservatives gained 47% of the councillors with only 32% of the vote, whilst Labour, for example took only 4% of the seats with 14% of the ballots cast. Make Votes Matter calls on the Council to investigate with Parliament changing the local electoral system to Proportional Representation, ensuring all residents have a voice, as they do in Scotland and other parts of the UK.

**Public Statement from Judith Williams**

Thank you for everything you are already doing for vulnerable children but we are living through the worst refugee crisis in our lifetime – 25 million refugees, of which half are children under 18. The British people saved 10,000 Kindertransport children 80 years ago. In their memory, will you as a council please pledge to accept a minimum of 3 unaccompanied or vulnerable children for the next 10 years under the 'Safe Passage' "Our Turn" fully government funded plan, brought here by safe and legal routes, rather than taking enormous risks. The British People did it then. We can do it again.

**Public Statement from Melissa Carrington (Extinction Rebellion Bournemouth and Dorset)**

Councillors, be clear that declaring a climate and ecological emergency means you must give these issues your highest priority and allocate budgets and resources accordingly. Don't be tempted to dilute the motion. Be guided by what is scientifically necessary to avoid harm to life. It's too late for transitional, low carbon measures. We need zero carbon and zero harm, carbon sequestration and biodiversity restoration, urgently and at scale and a plan to protect citizens from the existential threat that the global heating poses. Anything less than full emergency mobilisation risks immense harm. Tell the truth, act now, and establish a citizen's assembly.

The Record of Decisions of Cabinet and the Committee Minutes for the last cycle of meetings were received.

The recommendations arising from the meeting of the Cabinet held on 12 July 2019 were then considered and approved:-

The Portfolio Holder for Housing presented the report and proposed approval of the scheme as set out.

Concerns were expressed with regards to the lack of social housing, in relation to this Portfolio Holder stressed that it wasn't viable for social housing on the site, however Cabinet Members had supported the principle of social housing as a priority going forward.

Councillor Ann Stribley proposed that the report be deferred, the proposition was seconded by Councillor Ann Filer but fell on being put to the vote.

The substantive motion was then put to the vote and carried.

Voting: For – 70; Against – 0; Abstentions – 3

The Portfolio Holder for Strategic Planning presented the report and proposed adoption of the changes to the Constitution as set out.

Following comprehensive debate an amendment was proposed by Councillor Broadhead to remove the last line in recommendation 2, this being to remove the line; *'which would affect the wider public interest'*. This proposition was seconded by Councillor Haines but fell on being put to the vote with voting For – 33; Against – 37; Abstentions - 1

Prior to the substantive motion being put to the vote a proposal was made by Councillor Haines to take the vote on recommendation 2 separately, this was seconded by Councillor Anderson but fell on being put to the vote.

The substantive motion was then put to the vote and carried.

The Portfolio Holder for Children's Services presented the report and proposed that the plan be endorsed.

Voting: For – Unanimous

**Minute No. 24**

**Appointments to Outside Bodies**

The Leader proposed that appointments be made to the Dorset Pension Fund.

**RESOLVED that Councillors J Beesley, Dr F Rice and D Brown be appointed to sit on the Dorset Pension Fund.**

Voting: For - Unanimous

13. Establishing a Corporate Parenting Board

The Portfolio Holder for Children and Families submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Council approval was sought for establishing within the Constitution a Corporate Parenting Board.

**RESOLVED that:-**

- (a) a Corporate Parenting Board be established in the Councils Constitution;**
- (b) paragraphs 4-13 of the report form the Terms of Reference for the Corporate Parenting Board; and**
- (c) the Terms of Reference are to be kept under review by the Board, as its role develops**
- (d) nominations be sought from group leaders and those Members not aligned to nominate elected members to the Board.**

Voting: Unanimous

14. Health and Wellbeing Board

The Leader of the Council submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Members were requested to approve the establishment of a Health and Wellbeing Board for the BCP area taking account of the proposed business protocol, membership and terms of reference as set out at Appendix 1 and 2 of the report. Further to this Members were advised that the Terms of Reference of the Board would be set at the first meeting the following week.

**RESOLVED that:-**

- (a) the meeting and business protocol, including the proposed membership of the Board for the BCP area taking account of the proposed business protocol, membership and terms of reference as set out at Appendix 1 and 2 to the report be agreed;**
- (b) the terms of reference for the Board as set out at Appendix 2 to the report be agreed; and**
- (c) it be acknowledged that the first meeting of the new Health and Wellbeing Board would be held on 24 July 2019 at which the Board will review both Appendix 1 and 2 and submit any**

**proposed amendments as appropriate to reflect its key strategic objectives.**

Voting: Unanimous

15. Notice of Motions in accordance with Procedure Rule 13

(A) Climate Emergency

The Council was advised that the following motion had been proposed by Councillor S Bull, seconded by Councillor C Rigby and supported by Councillors L Allison, R Burton, L-J Evans, G Farquhar, A Hadley, M Howell, L Lewis, M Le Poidevin, S Moore, P Parris, V Slade and K Wilson in accordance with Procedure Rule 13.

**That this Council notes that:-**

- 1. Humans have already caused irreversible climate change, the impacts of which are being felt around the world. Global temperatures have already increased by 1 degree Celsius from pre-industrial levels. Atmospheric CO2 levels are above 400 parts per million (ppm). This far exceeds the 350 ppm deemed to be a safe level for humanity;**
- 2. In order to reduce the chance of runaway Global Warming and limit the effects of Climate Breakdown, it is imperative that we as a species reduce our CO2eq (carbon equivalent) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible;1**
- 3. Individuals cannot be expected to make this reduction on their own. Society needs to change its laws, taxation, infrastructure, etc., to make low carbon living easier and the new norm;**
- 4. Carbon emissions result from both production and consumption;**
- 5. Unfortunately, the current BCP Council plans and actions are not enough. The world is on track to overshoot the Paris Agreement's 1.5°C limit before 2050;2,3**
- 6. The IPCC's Special Report on Global Warming of 1.5°C, published last October, describes the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise, and told us that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, indigenous peoples and local communities;**
- 7. Councils around the world are responding by declaring a Climate Emergency and committing resources to address this emergency.**

**Full Council believes that:**

- 1. National, regional and local have a duty to limit the negative impacts of Climate Breakdown, local governments that recognise this should not wait for their national governments to**

change their policies. It is important for the residents of Bournemouth, Christchurch and Poole and for the UK that towns and cities commit to carbon neutrality as quickly as possible;

2. Large conurbations are uniquely placed to lead the world in reducing carbon emissions, as they are in many ways easier to decarbonise than rural areas – for example because of their capacity for heat networks and mass transit;
3. The consequences of global temperature rising above 1.5°C are so severe that preventing this from happening must be humanity's number one priority; and,
4. Bold climate action can deliver economic benefits in terms of new jobs, economic savings and market opportunities (as well as improved well-being for people worldwide).

**Full Council calls on BCP council to:**

1. Declare a 'Climate and Ecological Emergency';
2. Pledge to make BCP Council and its operations carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3);
3. Work with partners, businesses and the wider community to investigate, make recommendations and set a target date for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050;
4. Call on Westminster to provide the powers and resources to make the 2030 and other interim targets possible;
5. Work with other governments (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
6. Continue to work with partners across the city region to deliver this new goal through all relevant strategies and plans;
7. Set-up a Citizens' assembly to enable views of the general public to be taken into account.
8. Report to Full Council within six months with the actions the Council will take to address this emergency. As discussed with officers an action plan with clear quantifiable milestones should be submitted to Full Council in December 2019.

Following debate an amendment was proposed by Councillor K Rampton to include an additional two points:

9. That BCP Council commends the work of the preceding authorities to reduce carbon emissions across our conurbation; and
10. That BCP Council does not condone acts of eco-terrorism and civil disorder in the name of climate and ecological emergency which disrupts lives and impacts on our Policing resources.

The amendment was seconded by Councillor J Kelly.



A proposition was moved and seconded for a recorded vote on the amendment.

Upon being put to the recorded vote the amendment fell with voting:

For

Cllr Hazel Allen	Cllr Beverly Dunlop	Cllr David Kelsey
Cllr Mark Anderson	Cllr Jackie Edwards	Cllr Bob Lawton
Cllr Sarah Anderson	Cllr Duane Farr	Cllr Drew Mellor
Cllr John Beesley	Cllr Laurence Fear	Cllr Tony O'Neill
Cllr Derek Borthwick	Cllr Anne Filer	Cllr Susan Phillips
Cllr Phillip Broadhead	Cllr May Haines	Cllr Karen Rampton
Cllr Judy Butt	Cllr Peter Hall	Cllr Roberto Rocco
Cllr Eddie Coope	Cllr Nigel Hedges	Cllr Ann Stribley
Cllr Malcolm Davies	Cllr Mohan Iyengar	Cllr Mike White
Cllr Norman Decent	Cllr Cheryl Johnson	Cllr Lawrence Williams
Cllr Bryan Dion	Cllr Andy Jones	
Cllr Bobbie Dove	Cllr Jane Kelly	

Against

Cllr Lewis Allison	Cllr Millie Earl	Cllr Simon McCormack
Cllr Marcus Andrews	Cllr L-J Evans	Cllr Pete Miles
Cllr Julie Bagwell	Cllr George Farquhar	Cllr Sandra Moore
Cllr Steve Baron	Cllr David Flagge	Cllr Lisa Northover
Cllr Stephen Bartlett	Cllr Nick Geary	Cllr Pete Parrish
Cllr Mike Brooke	Cllr Andy Hadley	Cllr Margaret Phipps
Cllr Nigel Brooks	Cllr Paul Hilliard	Cllr Dr Felicity Rice
Cllr David Brown	Cllr Mark Howell	Cllr Chris Rigby
Cllr Simon Bull	Cllr Toby Johnson	Cllr Mark Robson
Cllr Colin Bungey	Cllr Marion Le Poidevin	Cllr Vikki Slade
Cllr Richard Burton	Cllr Lisa Lewis	Cllr Tony Trent
Cllr Daniel Butt	Cllr Rachel Maidment	Cllr Kieron Wilson
Cllr Lesley Dedman	Cllr Chris Matthews	

Abstentions

Cllr Diana Butler

Voting: For – 34; Against – 38; Abstentions – 1

Following further debate the original motion as set out above was put to the recorded vote and carried with voting:

For

Cllr Hazel Allen	Cllr Bobbie Dove	Cllr Marion Le Poidevin
Cllr Lewis Allison	Cllr Beverly Dunlop	Cllr Lisa Lewis
Cllr Mark Anderson	Cllr Millie Earl	Cllr Rachel Maidment
Cllr Sarah Anderson	Cllr Jackie Edwards	Cllr Chris Matthews
Cllr Marcus Andrews	Cllr L-J Evans	Cllr Simon McCormack
Cllr Julie Bagwell	Cllr George Farquhar	Cllr Drew Mellor
Cllr Steve Baron	Cllr Duane Farr	Cllr Pete Miles
Cllr Stephen Bartlett	Cllr Laurence Fear	Cllr Sandra Moore
Cllr John Beesley	Cllr Anne Filer	Cllr Lisa Northover

Cllr Derek Borthwick	Cllr David Flagg	Cllr Tony O'Neill
Cllr Phillip Broadhead	Cllr Nick Geary	Cllr Pete Parrish
Cllr Mike Brooke	Cllr Andy Hadley	Cllr Susan Phillips
Cllr Nigel Brooks	Cllr May Haines	Cllr Margaret Phipps
Cllr David Brown	Cllr Peter Hall	Cllr Karen Rampton
Cllr Simon Bull	Cllr Nigel Hedges	Cllr Dr Felicity Rice
Cllr Colin Bungey	Cllr Paul Hilliard	Cllr Chris Rigby
Cllr Richard Burton	Cllr Mark Howell	Cllr Mark Robson
Cllr Daniel Butt	Cllr Mohan Iyengar	Cllr Roberto Rocco
Cllr Judy Butt	Cllr Cheryl Johnson	Cllr Vikki Slade
Cllr Eddie Coope	Cllr Toby Johnson	Cllr Ann Stribley
Cllr Malcolm Davies	Cllr Andy Jones	Cllr Tony Trent
Cllr Norman Decent	Cllr Jane Kelly	Cllr Mike White
Cllr Lesley Dedman	Cllr David Kelsey	Cllr Lawrence Williams
Cllr Bryan Dion	Cllr Bob Lawton	Cllr Kieron Wilson

There were no votes against the motion.

Abstentions

Cllr Diana Butler

Voting: For – 72; Against – 0; Abstentions – 1

(B) Safe Passage

The Council was advised that the following motion had been proposed by Councillor M Brooke, seconded by Councillor S Moore and supported by Councillors L Allison, S Bull, R Burton, M Cox, M Earl, L-J Evans, G Farquhar, A Hadley, M Howell, L Lewis, M Le Poidevin, R Maidment, P Parrish, V Slade, T Trent and K Wilson in accordance with Procedure Rule 13. In addition Council were advised that the Conservative Group Leader had indicated that the Conservative Group is in support of the motion.

**That this Council notes:-**

**The threat to children fleeing war and oppression is now at the highest level it has been in the last 70 years. We are witnessing the biggest humanitarian crisis since the Second World War, with over 70 million people displaced worldwide by war, persecution and conflict. 25 million of these are refugees and more than 50% are children under 18yrs of age.**

- **Every year thousands of unaccompanied child refugees arrive in Europe, mostly in Greece, Italy and increasingly Spain. Many do not stay in those countries but, unaware of their rights, take dangerous journeys north.**
- **The charity “Safe Passage” is committed to Safe and Legal routes for child refugees, so not only would these children be properly authenticated by agencies such as UNHCR working with the UK Home Office, but they would arrive by a SAFE and LEGAL ROUTE, not as spontaneous arrivals having taken immense risks in flimsy dinghies, or under or inside lorries. Furthermore, their care would be ensured through a fully government funded scheme, and therefore neither deplete**

already stretched council funds, nor be an ongoing burden on local taxation.

- Already over 1,800 refugee children have arrived safely and legally in the UK through routes Safe Passage has helped open.
- Lord Dubs and Safe Passage are calling upon every local authority across the country to undertake something very simple – to commit to accepting “a minimum of 3 unaccompanied or vulnerable children per year every year for the next 10 years”. Across the country, this would equate to the 10,000 child refugees brought here 80 years ago.
- Safe Passage has already obtained 1170 + pledges from local authorities across the country. These depend on them being supported by a 100% government-funded plan which Safe Passage is seeking.
- Safe Passage has undertaken to run a campaign to gather more foster carers (for all children, not just refugee children).

**We believe:**

that since Poole Borough Council agreed last November to give the Safe Passage Initiative the strongest possible support, and to carry the Initiative forward to the new Bournemouth Christchurch and Poole (BCP) Council at the earliest possible opportunity, BCP Council should now commit to play its part in helping save the lives of 10,000 children.

**We therefore call upon:**

BCP Council to make a pledge to accept a “minimum of just 3 unaccompanied or vulnerable children each year for the next 10 years” in commemoration of the 80<sup>th</sup> anniversary of the Kindertransport and to show that we in Bournemouth Christchurch and Poole are committed to play our part in this great undertaking to save the lives of 10,000 children.

Following comprehensive discussion the motion as set out above was put to the vote and was carried.

Voting: For - Unanimous

16. General Questions from Councillors

**Question from Councillor Andy Jones**

A key policy of the Boscombe & Pokesdown Neighbourhood Plan is to protect key heritage assets from demolition. This has been made significantly more difficult by the dreadful piece of legislation called permitted development which allows this to happen without the submission of a planning application. Could the Cabinet Member advise whether this Council, as with others, would consider introducing an Article 4 Direction to prevent this happening and if not, why? Could the Cabinet Member further advise when the referendum will take place to ratify the Neighbourhood Plan following its postponement in May?

**Response by Councillor Margaret Phipps (Portfolio Holder for Strategic Planning)**

Article 4 Direction Question

It is recognised by the Council that non designated heritage assets are under pressure for development and that this matter has been raised previously by the local community in Boscombe and Pokesdown. Article 4 directions may be used to require planning permission for the demolition of a non-designated heritage asset such as a building outside of a conservation area, by removing the demolition rights.

The local community's extensive commitment and effort in preparing the Boscombe & Pokesdown Neighbourhood Plan has highlighted that the loss of local heritage assets is very important to them. The identified local heritage assets however, even once the neighbourhood plan is formally adopted by the Council, would still not be protected from demolition under current national permitted development legislation. The only route open to prevent the loss of these buildings would be through an Article 4 Direction. It should be noted that compensation may have to be paid should permitted development rights be taken away unless the Local Planning Authority publicises their intention to make an Article 4 Direction at least one year ahead of it taking effect.

Consequently, although there would be considerable time and staff resource needed by the local planning authority to bring an Article 4 Direction into effect, it does seem reasonable to explore this matter further and I have therefore asked officers to explore the implications of introducing such a mechanism.

Neighbourhood Plan Question

I am pleased to report that the final version of the Boscombe and Pokesdown Neighbourhood Plan Examiner's Report is expected this week. The Planning Department have recently received a draft of the Examiner's Report for fact checking and that has been shared with the Neighbourhood Forum.

Once the final examiners report is received the Council then has to decide on the action to take in response to each recommendation and a report will be taken to Cabinet on 11<sup>th</sup> September. The Council is then required to organise the Referendum. The Local Planning Authority have been in contact with Electoral Services and it is anticipated that a Referendum could be held in late October, but at this time the Council is unable to confirm a precise date.

**Supplementary Question from Councillor Andy Jones**

With regards to the cost of the referendum, will it be picked up by the Council rather than the Neighbourhood Forum?

**Response by Councillor Margaret Phipps (Portfolio Holder for Strategic Planning)**

Councillor Phipps thanked Councillor Jones for his supplementary question and advised that a response would be provided to him following the meeting.

The meeting ended at 9.40 pm

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY**  
**COMMITTEE**

Minutes of the Meeting held on 17 June 2019 at 7.15 pm

Present:-

Present: Cllr H Allen, Cllr J Edwards, Cllr L-J Evans, Cllr C Johnson,  
Cllr L Lewis, Cllr C Matthews, Cllr L Northover, Cllr K Rampton,  
Cllr R Rocca and Cllr T Trent

Also in attendance: Cllr L Dedman and Cllr G Farquhar

Officers in attendance: Jan Thurgood (Corporate Director for Adult Social Care), Sam Crowe  
(Director of Public Health) and Phil Hornsby (Service Director of Adult  
Social Care Commissioning)

Cllr C Matthews in the Chair.

1. Apologies

Apologies for absence were received from Councillor N C Geary.

2. Substitute Members

Councillor P Hilliard substituted for Councillor N C Geary.

3. Declarations of Interest

There were no declarations of interest.

4. Election of Chairman of the Health and Adult Social Care Overview and Scrutiny Committee.

**RESOLVED that Councillor L Northover be elected Chairman of the Health and Adult Social Care Overview and Scrutiny Committee for the 2019/2020 Municipal Year.**

5. Election of Vice-Chairman of the Health and Adult Social Care Overview and Scrutiny Committee

Councillor L Northover in the Chair.

**RESOLVED that Councillor L-J Evans be elected Vice-Chairman of the Health and Adult Social Care Overview and Scrutiny Committee for the 2019/2020 Municipal Year.**

6. Public Speaking

The Democratic Services Officer reported that there was one statement received.

The Committee noted that the following statement did not directly relate to an item of business on the agenda for the meeting but was within the remit of the Overview and Scrutiny Committee.

Statement by David d'Orton-Gibson:

*'When you don't have your health, most other things don't matter. We have lovely beaches, no good if your health won't let you get down there. We encourage employment, of no use if you are not well to get to work. And I could go on. It was this experience that led me to launch "Bournemouth, Health at the heart". What I was pushing for was that in every decision the council makes we should consider the health implications. Does changing the road layout encourage more cars to speed past or does it encourage active travel? I would commend to this panel the idea of adapting BCP Health at the heart.'*

7. Future Meeting Dates

The Committee considered a list of future meeting dates and suggested venues.

The Corporate Director of Adult Social Care reported on the latest position regarding the Dorset Clinical Services Review ('CSR') and advised the Committee about latest developments relating to referral to the Secretary of State.

The Committee agreed that this matter should be brought forward for discussion at the next scheduled meeting of the Committee on 22nd July 2019. Because this issue was likely to attract considerable interest within the Poole area, it was also agreed that this meeting should be held at the Poole Civic Centre. There would also be further training for Members of the Committee prior to the meeting.

Cllr Edwards informed the Committee that a question that she had submitted had been answered by Officers ahead of the meeting but sought further assurance that Ward Councillors would be kept informed about service delivery proposals within their respective Wards. The Corporate Director assured Members that this would be done. Members would also be closely involved in the development of new service strategies as they were brought forward for discussion.

The meeting ended at 7.50 pm

CHAIRMAN



**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY**  
**COMMITTEE**

Minutes of the Meeting held on 22 July 2019 at 6.00 pm

Present:-

Cllr L Northover – Chairman

Cllr L-J Evans – Vice-Chairman

Present: Cllr H Allen, Cllr J Edwards, Cllr C Johnson, Cllr L Lewis,  
Cllr K Rampton, Cllr R Rocca, Cllr T Trent, Cllr M F Brooke and  
Cllr P Hilliard

8. Apologies

Apologies were received from Councillor N Geary and Councillor C Matthews

9. Substitute Members

Councillor P Hilliard acted as substitute for Councillor N Geary

Councillor M Brooke acted as substitute for Councillor C Matthews

10. Declarations of Interests

There were no declarations of Pecuniary Interest.

For Transparency Councillor C Johnson informed the Committee she was a staff nurse at Royal Bournemouth Hospital.

For Transparency Councillor L-J Evans informed the Committee she was a bank NHS employee.

11. Public Issues

There were no public questions, statements or petitions submitted for this meeting

12. Independent Reconfiguration Panel - Dorset CCG Clinical Services Review

The Monitoring Officer presented a report, a copy of which has been circulated and appears as Appendix 'A' of these minutes in the Minute Book.

Dorset Health Scrutiny Committee sent a referral to the Secretary of State for Health. A letter of support for the referral was also sent from Poole Borough Council. The referral was sent due to concern regarding elements

of the Clinical Services Review undertaken by Dorset Clinical Commissioning Group.

The Committee received an update on the progress of the referral which had been sent by the Secretary of State to the Independent Reconfiguration Panel. This Panel would independently review the proposed reconfiguration along with the contents of the referral and any objections.

The Independent Review Panel (IRP) were waiting for a form from NHS England, which would contain detailed information from NHS England and Dorset Clinical Commissioning Group. The IRP would then consider the form and any additional information it might need from the Councils before forming a final opinion to submit to the Secretary of State. There had been no intimation of timescales, but the referral could be considered late summer/autumn. The Appendix to the report contains the associated correspondence.

**RESOLVED that: -**

**(a) the current position be noted;**

**(b) a further report be provided to the Committee when additional information became available.**

13. NHS Dorset Clinical Commissioning Group - An overview of the Dorset Integrated Care System

The Committee received a presentation from the BCP Council Corporate Director of Health and Adult Social Care, the Director of Public Health for Dorset and the CCG's Head of Service for Mental Health and Learning Disabilities and Director of Transformation. The presentation provided Councillors with an overview of the Dorset Integrated Care System and the Sustainability and Transformation Plan as well as updates on Primary Care and mental health and learning disabilities services.

The BCP Council Corporate Director of Health and Adult Social Care explained Integrated Care Systems were a collaboration between all local health organisations and Councils to ensure a joined-up approach to the strategic planning and delivery of local services in order to improve the health outcomes of local people and populations; to ensure the integration of services for the benefit of local people and to ensure the best use of public sector funding. The Dorset Integrated Care System included the Dorset Clinical Commissioning Group, which is responsible for commissioning local health services and all local health trusts providing services, including the three acute hospital trusts in Dorset, the Dorset Healthcare Trust and the South West Ambulance Trust.

A Sustainability and Transformation Plan for Dorset had been agreed by all partners to the Dorset Integrated Care System and approved nationally that set out the system's ambitions for the improvement of residents' health and

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wellbeing and the efficient use of its resources. The system also sought to ensure services were sustainable and partners were working together effectively in order to provide the best possible quality of care to residents.

The Director of Public Health for Dorset informed the Committee of the achievements of the Sustainability and Transformation Plan and explained that a refresh of the plan would be undertaken over Summer 2019, which would lead to a new plan which was in line with the national NHS Long Term Plan published in January 2019. It was particularly highlighted that the new plan would include greater involvement from the Councils' due to a recognition that the wider determinants of good health ( such as good housing and education) are core to the responsibilities of local authorities.

The CCG Director of Transformation gave an update on plans for primary care. It was explained that national plans had recognized the workforce pressures on GP's and Primary Care Networks had been introduced to improve sustainability by delivering primary care at scale. All of Dorset was covered by a network with each network covering a population of between 20,000 to 50,000 people. The networks included GP's and other professionals who could provide services closer to home.

The Primary Care Network Plan 19/20 was particularly focused on population health. This was a move away from a focus on medical aspects of health to a health and wellbeing approach. This led to greater investment into the community and included greater integration of primary and community services. There was an emphasis on collaboration between professionals and services and an aspiration to consider individuals needs in a way that allowed them to live the life they chose.

The BCP Corporate Director of Health and Adult Social Care explained that there were 18 networks across Dorset and BCP. The networks worked within local areas which allowed the Primary Care Networks membership to be tailored to meet local need. Additionally, GP networks would receive a sum of almost £1.5 million over the coming 5 years and the networks needed to develop plans to meet their local community's needs by developing a range of services such as social prescribing and recruiting professionals, including paramedics and pharmacists.

The CCG Head of Service for Mental Health and Learning Disabilities provided an update on mental health and learning disabilities. The importance of affording the same value to mental health as physical health was expressed to the Committee and a desire to work together to achieve the best outcomes for the person. Key Pieces of work were highlighted including work on the Mental Health Acute Care Pathway, the new Retreat facilities and community front rooms, recovery beds and Safe Stop.

It was explained that important work around the mental health of children and young people was underway, particularly in regard to their access to services. A Joint Steering Group, that included Public Health and the Council's Children's Services professionals, had developed a

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Transformation Plan in order to improve the offer and services available to this group. Successes included Kooth online counseling and the provision of mental health support teams in schools. A business case had been provided to NHS England for a crisis and home treatment team specifically for young people.

Additional initiatives included annual physical health checks and follow up treatment for people with a serious mental illness, 24/7 Psychiatric liaison around acute hospitals, a mental health rehabilitation and a dementia service review and the improvement of access to psychological therapies. Additionally, there was a Transforming Care Program that sought to bring people receiving care outside of the area back into their own accommodation where appropriate.

It was explained to the Committee that the work set the background and context of the Sustainability and Transformation Plan and the Integrated Care Plan. The Committee were then asked to consider the NHS Long Term Plan and the plans key emerging themes. It was highlighted that the NHS Long Term Plan should include collaboration across services, care across the life course and a personalized care approach.

It was highlighted that to deliver the ambitions of the plan there needed to be a focus on doing things differently, tackling prevention and understanding health inequalities, backing the workforce, making better use of data and digital technology and getting the most out of taxpayers' investment in the NHS Investment. The emerging themes for the ICS Plan were around individuals, communities, living well, wellbeing, the workforce and digital innovation.

The Plan was out for public consultation and could be accessed through the Our Dorset website. It was also highlighted that the engagement team were out talking to members of the public. The 1<sup>st</sup> draft of the plan would be signed off in September by local Health Trust Boards and the BCP and Dorset Health and Well-Being Boards. The Final submission would be in November.

A number of questions were raised and discussed by members including

- The Integrated Care System and the integration of budgets and ensuring there were no excluded population groups;
- The need for future presentations to have BCP specific information;
- The use of the word 'system' and reassurance that individual needs are not lost in the jargon;
- Reassurance that professionals have the right training to ensure individuals get the right treatment and there isn't a global approach to health and wellbeing;
- A recognition that Healthwatch is a key stakeholder and the importance of being fully engaged with them;
- That it was too early to tell whether the available services were decreasing the number of people with mental health issues in crisis;

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- That no particular age group was presenting in crisis and that children, young people, adults and elderly people's needs were being considered;
- That the retreat is a café style partnership between the statutory and voluntary sector where people can come if they're in crisis;
- That a report would be preferred in the future so the committee could have time to digest the information and ask more detailed questions;
- Details of the number of people with mental health and learning disabilities who are currently out of area and some considerations related to moving them back into the area;
- The impact of additional house building on health and social care services and the importance of working collaboratively to ensure sustainability;
- That personal health budgets were available and publicized on the NHS and CCG websites;
- That the survey for The Dementia Review would be circulated to the Committee after the meeting;
- The importance of being proactive in order to engage hard to reach groups;
- Reassurance that Dorset Integrated Care System isn't a cost cutting exercise and its focus is on the quality of outcomes;
- The challenge for the integrated care system of bringing together providers of homelessness services. An expression of interest had been submitted to Public Health England's Rough Sleepers Grant Scheme.

14. Forward Plan

The Overview and Scrutiny Specialist introduced the Committees Forward Plan, a copy of which had been circulated and appears as Appendix 'C' to these minutes in the minute book.

The Overview and Scrutiny Specialist also introduced a scoping report that recommended the establishment of a focus group to consider the new Charging Policy for Adult Social Care for BCP Council. A copy of the report had been circulated and appears as an Appendix to the Forward Plan in the minute book.

Before being put to the vote, it was proposed and seconded that the Charging Policy Working Group membership should include three Alliance Group members and three conservative members.

Upon being put to the vote, the recommendation was lost via casting vote.

Voting: For: 5; Against: 6

**RESOLVED that: -**

- (a) the Committee agreed the items on the Forward Plan at Appendix 'C' subject to the inclusion of an additional item on the Councils Safeguarding Strategy**

- (b) the Committee agreed to establish a working group to focus on the Charging Policy Project. It was agreed that the working group would consist of three Alliance Group members, 2 Conservative members and a representative from Healthwatch.**

Voting: For: 7; Against: 4

15. Future Meeting Dates

For Councillors to note the meeting dates of the committee, as listed below:

Monday 18 November 2019 – Christchurch Civic Centre  
Monday 20 January 2020 – Bournemouth Town Hall  
Monday 2 March 2020 – Christchurch Civic Centre

The meeting ended at 8.08 am

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE**

Minutes of the Meeting held on 26 June 2019 at 7.15 pm

Present: Cllr M F Brooke, Cllr R Burton, Cllr E Coope, Cllr N C Geary,  
Cllr P R A Hall, Cllr J Kelly, Cllr L Lewis, Cllr L Northover,  
Cllr S Phillips, Cllr M White and Cllr D Butt

Also in attendance: Cllr S Moore

Councillor M Brooke opened the Children's Services Overview and Scrutiny Committee and presided over the meeting until the conclusion of Agenda Item 4 – Election of Chairman.

1. Apologies

Apologies were received from Councillor J Bagwell.

2. Substitute Members

Councillor D Butt substituted for Councillor J Bagwell.

3. Declarations of Interest

As this was the first meeting of the Committee, Members felt it was appropriate to provide detail of positions within local schools' governance as follows:

Councillor M Brooke – Broadstone First School Governor

Councillor N Geary – Highcliffe School Academy Trust Director

Councillor P Hall – Twynham School Governor

Councillor J Kelly – Bournemouth Collegiate Governor and Vice Chair of the Academy Advisory Committee for Tregonwell Academy

Councillor S Moore – advised that, following legal advice, she was in the process of resigning from her Director role on the TEACH Trust and was becoming a Member instead.

There were no declarations of disclosable pecuniary interests.

4. Election of Chairman

**RESOLVED that Councillor Richard Burton be elected Chairman of the Children's Services Overview and Scrutiny Committee until the first meeting of the Municipal Year 2020/21.**

5. Election of Vice-Chairman

**RESOLVED that Councillor Lisa Lewis be elected Vice Chairman of Children's Overview and Scrutiny Committee until the first meeting of the Municipal Year 2020/2021.**

6. Public Speaking

No public questions had been received.

7. Co-opted Members

The Overview and Scrutiny Specialist provided a verbal update to the Committee on its co-opted member requirements in accordance with its Constitution – this currently required two church representatives and two parent governor representatives.

It was highlighted that consideration should be given to an Academy representative and that previously the Borough of Poole had Members of the Youth Parliament co-opted to its Children and Young People's Overview and Scrutiny Committee. A written report would be provided to the next meeting for consideration.

8. Approval of Youth Justice Plan 2019/20

The Portfolio Holder for Children's Services introduced the item and the Manager of the Dorset Combined Youth Offending Service (YOS) presented the Report.

The Committee was advised that the Report appended the Youth Justice Plan for 2019/2020. There was a statutory requirement to publish an Annual Youth Justice Plan which must provide specified information about the provision of youth justice services.

The Committee was requested to endorse the Youth Justice Plan for 2019/2020 to Cabinet to recommend to full Council.

The Committee discussed the Youth Justice Plan and comments were made, including:

- In response to a query regarding how the YOS was managing with reductions in funding, the Committee was advised that, to increase its resilience, the YOS merged pan Dorset in 2015. It was highlighted that the Crime and Disorder Act 1998 stipulated that the YOS must include certain staff posts, which the YOS met plus some additional posts however, overall a reduction in staff had been necessary
- The issue of an increase in first time offenders was discussed and the Committee was advised that this was a complex area as the YOS would not normally start working with offenders until they were in the system. The Service worked closely with the Police on individuals to improve



outcomes, this included the need to sometimes use diversion tactics and the use of a restorative justice approach to enable fewer formal outcomes for low level offending.

- In response to a query about how BCP Council and its Councillors could help the Service, the Committee was advised by being actively involved within the local community, monitoring and reporting on problem and vulnerable children and being aware of issues such as Child Sexual Exploitation and County Lines. The importance of an integrated approach was highlighted.
- With regards to CAMHS, the Committee was advised that the YOS had nurses seconded to its team, which meant that access to it could be brokered quicker than if being referred by another service
- The Committee agreed that it would be beneficial to receive an update report on the three key performance indicators every six months to enable it to monitor YOS' progress
- The work of the Speech and Language Therapist was highlighted, and it was noted how beneficial this addition to the team had been. Work was being undertaken with the local Justice system, how the Police and court settings communicate with youth offenders and to give understanding and insight into the possible reasons for the youth offenders behaviour in the different settings
- In response to a query regarding the quarterly finance reports and providing value for money, the Committee was advised that the YOS' aim was to ensure it uses its budget effectively to ensure improvements were being seen in the young people it dealt with as opposed to achieving a balanced budget
- It was noted that a few issues had been identified within the report writing which could be rectified to make it easier to understand.

The Corporate Director for Children's Services concluded by thanking the Committee for its helpful feedback. The Committee was advised that this would be fed back to the Youth Justice Board and it was noted that an update Report would be brought back to this Committee in six months regarding the key performance indicators.

**RESOLVED that the Children's Services Overview and Scrutiny Committee endorsed the Youth Justice Plan for 2019/2020 so that Cabinet can recommend its approval to full Council.**

Voting: For - Unanimous

9. Children's Services Self-Assessment and Improvement Plan

After receiving some of a detailed presentation, the Committee decided to defer this item to its next meeting in order to fully consider the detail prior to Committee.

10. Future Meeting Dates

**RESOLVED** that the next Committee be held on 31<sup>st</sup> July at Poole Civic Centre; to alternate between the three main BCP Council civic Offices for the Committee meetings and to agree the following updated dates:

- 10<sup>th</sup> September 2019
- 26<sup>th</sup> November 2019
- 28<sup>th</sup> January 2020
- 10<sup>th</sup> March 2020

The meeting ended at 9.15 pm.

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE**

Minutes of the Meeting held on 31 July 2019 at 6.00 pm

Present:-

Cllr R Burton – Chairman

Cllr L Lewis – Vice-Chairman

Present: Cllr J Bagwell, Cllr M F Brooke, Cllr E Coope, Cllr P R A Hall,  
Cllr J Kelly, Cllr L Northover, Cllr M White and Cllr P Hilliard  
(substitute)

Also in attendance: Cllr S Moore

11. Apologies

Apologies for absence were received from Councillors Geary and Phillips and from Parent Governor Representative Peter Martin.

12. Substitute Members

Councillor Hilliard substituted for Councillor Geary.

13. Declarations of Interests

None.

14. Confirmation of Minutes

In response to a query regarding the omission of a request for information on children in care and child sexual exploitation, the Committee was advised that this request could be found on the appended Action sheet. A Councillor requested that this information be provided quarterly and not six monthly as recorded.

**RESOLVED that the Minutes of the Children's Services Overview and Scrutiny Committee held on 26 June 2019, having been previously circulated, be signed by the Chairman and confirmed as a correct record.**

15. Action Sheet

The Committee requested the information relating to children in care and child sexual exploitation be received quarterly.

16. Public Issues

No public items had been received.

17. The BCP Children's Services Outcomes Self-Assessment

The Service Director, Quality and Assurance, Interim Service Director, Children and Young People's Social Care and the Interim Service Director, Inclusion and Family Services presented the Report and advised that, in line with best practice expectations, BCP Council had produced a Self-Assessment of its current performance in delivering Children's Services. This would guide and inform service and practice improvement activity.

The Report detailed that based on the outcomes of the Self-Assessment, the four key areas for improvement were:

- (a) Leadership and Management
- (b) Quality of Practice, Management oversight and supervision
- (c) Workforce Development; and
- (d) Effective, strong, collaborative and strategic partnerships.

The Committee discussed the Report and appendices and comments were made, including:

- A Councillor thanked the Officers for the Report and advised that being able to read and digest information prior to the Committee enabled better scrutiny
- A Councillor referred to the Ofsted Judgement Grades for Bournemouth Borough Council and looked forward to seeing improvements in that area
- In response to a request for more detailed information regarding Children missing out on Education (CMOE) and Not in Education, Employment or Training (NEETs), the Committee was advised that a piece of work was being undertaken working alongside the Learning Partnership and schools across Bournemouth, Christchurch and Poole (BCP) to see how the Service could best support those children. A Report on this would be brought to a future meeting of the Committee. A Councillor requested that the Committee be kept fully up to date with regards to this area and therefore should be kept on the Forward Plan.
- A Councillor was pleased to see attempts were being made to bring all the recording of data on to one system and in response to the importance of having comparators, the Committee was advised that BCP Council was waiting on guidance from Government as to which Councils would be identified as its statistical neighbours
- A request was made for further information on home educated children, such as age groups and trends
- The Committee felt that a regular update on indicators and comparators across both Social Care and Education would be very beneficial for it to consider on a quarterly basis to enable the Committee to measure the Service's performance clearly and consider areas where more in-depth scrutiny may be required

- It was also requested that the Self-Assessment should remain on the Forward Plan and updates be considered by the Committee on a quarterly basis
- In response to a query regarding the Peer Review, the Committee was advised that it had helped the Service focus on its 'Front door' and a Report on this was coming to the next Committee.
- Clarification was given over the figures relating to Front Door Services on page 27 of the Agenda pack, the Committee was advised that of the 6,720 contacts made to the Multi Agency Safeguarding Hub (MASH), some of them were repeats or duplicates, only 29% of 'unique' contacts, became referable. This wording would be clarified in future versions of the Self Assessment
- In response to a query regarding the Front Door/MASH, the Committee was advised that there had been a lot of work undertaken bringing together the preceding authorities to develop a single approach and align processes, whilst ensuring the service was not adversely affected
- The Committee was advised that there was work being undertaken with other agencies, such as the police, to attempt to reduce unnecessary contact with Children's Services in relation cases which did not require their involvement
- In response to query regarding the Assisted and Supported Year in Employment programme within Workforce planning, the Committee was advised that this item was being brought to the Committee's next meeting. A request to include a split of permanent and agency staff within that Report was made.
- A Councillor requested clarification on how many staff worked at the Christchurch Pupil Referral Unit in Barrack Road and how many young people were transported there by taxi and what the cost of this was to BCP?
- In response to a query regarding the Senior Management Team, the Corporate Director thanked the two Interim Directors and advised that the interim posts had been filled and the successful candidates would be taking up their posts between August and October.
- In response to a query regarding the Key Stage 2 data, the committee was advised that the first results for BCP Council had been received, but not yet fully considered.
- In response to a Councillor query regarding lobbying government, the Corporate Director advised that was a decision for Councillors to make, but that reduced funding settlements were not only impacting the Council, but that schools were currently in the most acute period of austerity
- It was noted that Ofsted had launched a new framework to enable schools not to be so focused on specific areas and a move towards a more holistic approach to education.

**RESOLVED that the BCP Children's Outcomes Self-Assessment be noted and the actions requested be detailed on the Action Sheet.**

18. Appointment of Co-Opted Members to Children's Services Overview and Scrutiny Committee

The Senior Democratic and Overview and Scrutiny Officer presented the Report and advised that the Committee had a statutory duty to Co-opt representatives from the Church of England and Roman Catholic Diocese and parent Governor representatives from maintained schools across BCP. One Parent Governor had successfully been appointed to date.

The Committee was advised it had a decision to make on whether to co-opt an Academy representative and to consider any other representatives it wished to have on the Committee including, for example, Members of Youth Parliament.

The Committee discussed the Report and comments were made, including:

- A Councillor felt that the Committee was already quite large and that adding more members would not be beneficial
- A Councillor who came from the Borough of Poole highlighted how much value the Members of Youth Parliament brought to its Committee. It was discussed that youth representative would be very beneficial, but the logistics needed to be considered.
- A Councillor proposed a way forward of asking Youth representatives how they could be best represented and bring it back to the Committee
- In response to a query regarding BCP's Standing Advisory Council for Religious Education (SACRE), the Corporate Director advised that she would investigate and refer back to the Committee.
- In response to a query on how an Academy parent governor would be appointed, the Senior Democratic and Overview and Scrutiny Officer advised that the same engagement and recruitment process would be used as for the parent governor currently co-opted.
- The Committee discussed the possible advantages and disadvantages of having an Academy representative co-opted on to the Committee.
- The Committee was advised that Academy representatives formed part of the Learning Partnership and that it worked closely with the Regional Schools Commission regarding what was best for the children.

**RESOLVED that:**

- (a) an invitation for a non-statutory Academy co-opted representative to the Children's Services Overview and Scrutiny Committee be made:**

Voting: For – 10; Abstention – 1; and

- (b) a request to the Youth Parliament and Youth Forum Members be made to see how they wished to be represented.**
- (c) the Committee noted the current arrangements for the appointment of statutory co-opted Members to the Committee.**

19. Children's Services Forward Plan

The Corporate Director for Children's Services advised of an amendment to the title of item number 3 on the Forward Plan and that it should read 'Peer Review of BCP Front Door to include multi agency safeguarding and Associated Development Plan.'

The Senior Democratic and Overview and Scrutiny Officer advised of an additional item 'The Corporate Safeguarding Strategy' which was to be scheduled for the September meeting.

20. Dates of Future Meetings

The dates and venues of future meetings were noted.

The meeting ended at 7.15 pm

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**OVERVIEW AND SCRUTINY BOARD**

Minutes of the Meeting held on 08 July 2019 at 6.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr M F Brooke, Cllr M Earl, Cllr G Farquhar,  
Cllr L Fear, Cllr M Iyengar, Cllr R Lawton, Cllr R Maidment,  
Cllr C Rigby, Cllr B Dove, Cllr P Hilliard and Cllr D Kelsey

Also in attendance: Cllr L Allison, Cllr D Brown, Cllr R Burton, Cllr M Howell, Cllr A Jones,  
Cllr J Kelly, Cllr L Lewis, Cllr L Northover, Cllr M Phipps,  
Cllr K Rampton, Cllr M White and Cllr K Wilson

9. Apologies

Apologies were received from Cllrs N Brooke, M Greene, N Greene and P Miles.

10. Substitute Members

Cllr P Hilliard substituted for Cllr N Brooks.  
Cllr D Kelsey substituted for Cllr M Greene.  
Cllr B Dove substituted for Cllr M Greene.

11. Declarations of Interests

The following declarations were made by member of the Board for the purpose of transparency, they were not disclosable pecuniary interests and therefore each of the Members below would remain, participate and vote on the items in question:

Agenda Item 6 – Planning Arrangements Councillor Anderson was a founding Member of the Queens Park Neighbourhood Forum and Councillor Brooke was the Chairman of the Broadstone Neighbourhood Forum.

Agenda Item 7 – Pokesdown Station Lift – Councillor Farquhar advised that he had signed and distributed the petition with regards to the lift replacement at the station.

12. Confirmation of Minutes

A Member questioned the detail of the recording of the vote on the Financial Outturns 2018/2019 report in which only his name was recorded as voting against a particular motion. It was explained that individual Councillors would need to request that their own vote be recorded and could not put in a request for other Councillors.

13. Public Issues

The Board was advised that one public question, six public statements and one petition had been received by the stipulated deadlines. All of the public issues were in relation to Agenda Item 7, Pokesdown Station Lift, and the Chairman proposed, and the Board agreed that these be taken at the start of the appropriate agenda item.

A copy of the statements, question and petition can be found in the appendix to these minutes.

14. Planning Arrangements

The Overview and Scrutiny Board considered the Planning Arrangements report which would be presented to Cabinet on 12 July. The current arrangements for Planning were agreed by the Shadow Authority, however at the time it was acknowledged that the new Council may need or wish to make revisions to the agreed arrangements. The Portfolio Holder for Strategic Planning was asked to present the key elements of the report and consequently outlined the main recommendations and provided detail on the reasons for these. One of the main reasons for the proposed changes was the apparent lack of public engagement in the Planning Board process.

The Chairman opened the meeting to comments from the Board and the following points were raised:

- In response to a question on the impact of the changes the Portfolio Holder explained that it would be a matter of time to identify what the impact was but there would undoubtedly be an increase in the workload of the Planning Committee. However, the changes were felt necessary for public engagement. The Board raised concerns that there may be a risk of non-determination within the stipulated timescales. The Portfolio Holder responded that this was likely to be addressed through redirecting resources.
- A Councillor stated that they agreed with the proposed changes in principle but that they would need careful work in monitoring and implementing if they were to work correctly. The Councillor expressed their opinion that there would be many more requests and that there was a significant learning curve for the 76 councillors. The Portfolio Holder responded that Democratic Services and Legal would be producing a call-in form and call-ins would require proper material planning reasons to be provided.
- Issues were raised about any Councillor being able to call-in an application even if outside of their ward. The Board noted that when arrangements for this were agreed by the Shadow Authority national guidelines were followed. It was acknowledged that some applications would have an impact on adjacent wards but employing this for the large area covered by BCP council may prove difficult. The Portfolio Holder confirmed that the preceding Councils all had different criteria, but valid planning grounds would always need to be provided for any call-in request. A Councillor proposed that the Board recommend to Cabinet

that the recommendation in the Cabinet report at 2 be amended that if a Councillor calls-in a planning application it must affect their ward. There was general agreement on this, although one Councillor commented that a Councillor may see something in another ward and suspect an impact from it in their own ward. The Portfolio Holder accepted that the suggested amendment to the recommendation may be helpful.

- The Board expressed concern that some statutory consultees were effectively being given powers to refer items to the Planning Committee. This would give greater powers to some statutory consultees than others and would also mean some residents had more avenues to get a planning application called-in if they lived in an area with a parish council or a neighbourhood forum. The Portfolio holder responded that this had always worked well in Christchurch previously and all residents would still be able to ask their ward councillor to make a call-in. It was felt by some councillors that areas without parish councils or neighbourhood forums should have some democratic recourse for residents to call-in a planning application. For these reasons the Overview and Scrutiny Board did not feel that it could support recommendation 6 in the Cabinet report.
- There was discussion concerning the timetable for the publication of public notices for planning applications in comparison to when an application was registered and the 30-day timescale for call-ins to be received. It was suggested that the wording in one of the recommendations could be amended to address this concern. The Portfolio Holder suggested that this could be looked into depending upon its impact on the application process.

**RESOLVED that:**

**(a) Cabinet be recommended that recommendation 2 as outlined in the Cabinet report be approved with the following amendments:**

- **That, after the words “material planning issues,” the words “that affect their ward” be added.**
- **That at the end of the recommendation the following words be added: “provided that the issue has been discussed with the Ward Councillors or that the Ward Councillors have been informed”.**

**(b) the Overview and Scrutiny Board did not support recommendation 6 as outlined in the Cabinet report.**

**Note 1:** The O&S Board informally requested that the Portfolio Holder for Strategic Planning to consider widening the scope to have planning issues brought to the Planning Committee through public involvement, through means such as the number of valid representations to planning applications.

**Note 2:** The O&S Board informally requested that the Portfolio Holder consider amending the wording of recommendation three to change “date the application was registered” to “date the notice was displayed”.

**(c) the Overview and Scrutiny Board supported the recommendations as outlined in the Cabinet report with the exception of those noted above.**

Voting: For 13, Against 0, Abstained 1

15. Pokesdown Station Lift

As all public statements, questions and petitions received for this meeting were in relation to this agenda item the Board agreed that they should be taken at the start of this item. It was noted that there would be no response made to the statements as the issues would be dealt with in the ensuing discussion. There would also not be a response to the public question from the Boards the question related directly to issues which were within the remit of South Western Railway - SWR and would also be dealt with in the ensuing discussion. The petition was received by the Board and it was agreed to pass it on to SWR for their consideration.

The Chairman invited the Ward Councillor who raised the issue to introduce the issues to the Board. It was explained that there had been numerous demonstrations at the station as it was currently completely impossible for those with accessibility issues to access the station. As part of the 2017 franchise agreement there was provision for lifts to be installed by 31 December 2019. It was noted that to date there appeared to be very little progress on this and the ward Councillor advised that it had become increasingly difficult to get responses from SWR. The ward Councillor requested to know the date of commencement for the build programme and when it was expected to finish. Two representatives of SWR attended the meeting and provided answers to the Board's enquiries. The following issues were discussed:

- It was explained that relatively early on in the new franchise a new report on the status of the lift shafts was commissioned. It was found that there had been some degradation as access could not be gained to the lift shaft through the existing doors. A second survey in January 2019 ascertained that the old lift gear was still in place at the top of the lift towers. It needed to be determined whether this was in a stable condition in order to allow any further access and in order to do this a safe way to access this part of the lift shaft needed to be found. A way to access this had been agreed in principle and a contractor had been instructed to undertake this work, which was expected to be completed towards the end of August. Network Rail then needed to approve the safety system of the work.
- Although the original deadline was December 2019 this had been extended by two months due to a two-month delay in signing the franchise agreement. However, it was confirmed that it was unlikely that the lift would be installed before the end of 2020. If everything proceeded according to plan the likely date for completion would be end of September 2020.

- The Chairman asked what the implications were for not fulfilling a contractual agreement. The Board were informed that there were many obligations under the bid and franchise system and in the case of those that would not meet the contractual deadline the franchise partner would normally approach the Department for Transport to explain the individual agreements with a proposal for an alternative solution and it would be up to the DfT to make a determination on what to do. It was noted that there were hundreds of committed obligations and a number of which may be altered. It was noted that this project was currently being reported with a red RAG status. Queries were raised regarding due diligence on the part of SWR and the unsafe lift shafts. However, it was confirmed that two previous surveys did not uncover any major concerns and therefore the lift project was put into the franchise as deliverable.
- A Board member questioned who had responsibility for the lifts at Pokesdown and why Network Rail wasn't responsible. It was noted that it was written into the SWR franchise and they would be using experienced rail contractors to complete the works. Network Rail had a responsibility for the maintenance of stations, but as the lifts had not been in operation for many years this did not fall under their maintenance obligations. There were some queries raised with regards to the lack of basic maintenance making the lift shafts unsafe.
- A Board member asked if any alternative measures could be put in place temporarily to allow access to the platform. It was confirmed that this was not possible but that people with specific mobility requirements could access a taxi to take them to an alternative station. SWR confirmed they would do all they could to arrange taxi transportation, but the more notice received of this requirement the better.
- Members raised concerns that in the response provided from South Western Railway there was no mention of the customer experience and no apology for the delay. Then representatives assured the Board that they and the company were totally committed to its obligations and the customer experience in delivering projects.
- A Councillor asked about signage at the station and how members of the public were made aware of the alternative access arrangements with the provision of taxis. SWR undertook to place signage at the station.

The Board placed on record its disappointment that greater progress had not been made with regards to the installation of lifts, it understood the reasons behind the delay but was concerned that no information was being provided to the public. The Chairman requested that SWR keep the Board update on progress. The Portfolio Holder agreed that he would pursue the issue.

**RESOLVED that:**

- (a) the Portfolio Holder, on behalf of the residents of the BCP conurbation and especially the 80,000 residents with accessibility issues, be asked to the Minister for Transport to express the Councils concern that residents had been let down and that the Council were disgusted at how the conurbation had been treated in this matter.**

**Note:** The wording for the letter was to be agreed between the Portfolio Holder, Board Chairman and Board Members.

**(b) this issue be monitored as part of the Board's Forward Plan.**

Voting: Unanimous

A recorded vote was requested on this issue.

For: Cllr P Broadhead, Cllr M Haines, Cllr M Anderson, B Dove; Cllr M Earl, Cllr G Farquhar, L Fear, M Iyengar, P Hilliard; D Kelsey, R Lawton, R Maidment,

16. Holes Bay - Former Power Station Site

The Portfolio Holder for Regeneration and Culture and the Portfolio Holder for Housing introduced the report and explained the context. The site was the largest regeneration opportunity for housing available in the BCP Council area. The Board questioned the Portfolio Holders on a number of aspects of the report including:

- The Board was informed that there would be costs and risks associated with the proposal to move forward with a Compulsory Purchase Order – CPO on the site. A Councillor asked what evidence there was, that by the Council acquiring the site it would enable it to be developed in an exceptional way. The Portfolio Holder for Regeneration and Culture responded that they were happy to move forward with the current landowners developing the site but in the midst of a national housing crisis the Council needed to take action to ensure that it did not remain undeveloped. The housing waiting list across BCP was extensive. The Board was advised by the Portfolio Holder that the site had potential for 850 homes and was essential for meeting local housing targets. It had remained empty and undeveloped for the past 17 years.
- In response to a question from the Board the Portfolio Holder commented that whilst the private sector was only motivated by profit as a local authority there were additional considerations in developing the site such as the necessity to meet housing targets and provide much needed homes in the area.
- The Board questioned the Portfolio Holders on why BCP Council would be able to deliver on the site when the current landowners hadn't been able to. The Portfolio Holder for Housing explained that there was currently funding available from Homes England which may be lost if it wasn't used within a given timeframe. The developers had confirmed that they did not intend to proceed with this funding agreement. Projections for the development of the site had been drawn up which were thought to be viable and the site was extremely important in meeting the Council's housing targets.
- A Councillor questioned whether the viability for developing the land had been proven and what the level of risk was in the Council acquiring land which may not be able to be developed. The Cabinet members acknowledged that there was level of risk but there was also a risk in

losing the available funding and site development not taking place. A delivery mechanism would be in place before a CPO was instigated. Cabinet members confirmed that they would prefer not to use the CPO on the site but were prepared to if it was the best way forward. It was hoped that the site could be purchased in a normal commercial deal.

- The Board raised concerns about the amount of money the Council would need to put up and the associated risk. The Portfolio Holders advised that a CPO wouldn't be exercised unless there was a clear business case identifying all risks within the acquisition strategy.
- The Board members asked if there was a parallel plan if the deadline for funding could not be met and whether the Local Enterprise Partnership LEP had been informed. It was explained that these issues would be addressed in the site acquisition strategy. The LEP were aware of the situation.

A Ward Councillor requested to speak on the item and commented that although the report mentions current Ward Councillors were supportive of the proposed approach this was the first time that he had seen the report. The Portfolio Holders apologised for this oversight. The Chairman commented that it may be useful to share information on the risk/deliverability/evidence base for the intended decision if there was anything further available.

**RESOLVED that the Overview and Scrutiny Board support the recommendations within the Cabinet report.**

Voting: Unanimous

#### 17. Princess Road Housing Scheme

The Portfolio Holder for Housing introduced the report and explained that the only property remaining on site needed to be demolished, other properties had been demolished due to their condition and in readiness for the new development. The current proposal was for a new build scheme of 121 apartments and a 20-bed family hostel. This increase in provision would help towards BCP Council Housing targets. The following points were raised in the ensuing discussion:

- In response to a query the Portfolio Holder agreed to provide further detail to the Board on the re-provision of facilities for 60 people with complex needs, including emergency family hostel accommodation as outlined in paragraph 6 of the report. In response to a question regarding a reduction in accommodation for people with complex needs an Officer explained that the previous accommodation also included single units for vulnerable people. All had been vacated by either a process of people moving on naturally or by sourcing alternative accommodation, some of which was met through the housing acquisition programme and some through the private sector. It was confirmed that no one was placed in a vulnerable position.
- In response to a question the Board was advised that overall the responses received to the consultation were good. The Board also asked about the construction costs for the project and the restraints in

taking the changes through Cabinet and Council. The Councillor felt that this risk possibly required tighter mitigation. It was noted that the figures outlined were arrived at through taking best practice from the preceding three authorities. The previous Portfolio Holder noted his total confidence in the Housing Team as they had always brought projects in on target.

- The Board questioned what was meant by market rents for the private rental sector properties as outlined in the report which would be marketed by Seascope Homes and Property Limited will market the PRS homes. It was explained that Seascope rents were normally inline with the market rather than overinflated.

The Chairman commented that it would be helpful in future for Councillor briefings on any particular issue to be provided for the opposition group as well.

**RESOLVED that the Overview and Scrutiny Board supported the recommendations as outlined in the report to Cabinet.**

Voting: Unanimous

18. The Bournemouth International Centre

The Portfolio Holders for Tourism, Leisure & Communities and Regeneration & Culture presented the report to the Board. The Board was advised that the hotel project relating to the site adjacent to the Bournemouth International Centre (BIC) required further investigation and research as did the options for the redevelopment of the BIC. The options in relation to this were set out in the report and included combining the BIC site with the adjacent potential hotel site. The tender process which was started by Bournemouth Borough Council was now ready to progress. However, the decision to be taken by Cabinet would be to halt the procurement process for the hotel site and look at the site as whole including the BIC. The following points were raised by the Board:

- The Chairman commented that he was very supportive of the development of the site but could see the rationale for looking at everything in one go. However, he commented that the hotel scheme could revitalise the process for redevelopment rather than throwing everything into the mix. In response it was noted that the process to date was not being cancelled altogether but that the various options would be looked into and all stakeholders would be consulted.
- The Chairman asked about the implications of the site being gifted from the Regional Development Agency on the proviso that the Council would procure hotel development on the site, He suggested that the Council could wait for the outcome of the procurement process before taking a decision. The Portfolio Holders responded that utilising the whole site might allow for greater flexibility and releasing the service road between the sites would allow for greater build space.
- Councillors asked about the timescale for the analysis of site options and it was confirmed that the entire process would take approximately 12 months. A Councillor asked about the potential abortive costs of halting



the procurement process and if there was an indicative figure. The Portfolio Holders advised that it wouldn't be possible to provide an estimate, but the chance of a successful challenge was extremely low. They advised that they were satisfied that the Council was protected against the risk.

- In response to a question the Portfolio Holders made clear that the recommendations were in relation to a feasibility study and that all options were a possibility at this stage. The feasibility study would cover risk/cost and potential benefit.
- A number of Councillors felt that the procurement process should proceed as it was in a position to be able to and would provide further information to help make a decision on the site in future. There were some concerns raised that other areas had moved forward with first rate conference facilities and Bournemouth needed to 'catch up'. Councillors commented that disregarding the work which had already taken place would be detrimental. However, the Board was advised that to proceed with the procurement increased the risk for a potential abortive cost claim.

**RESOLVED that the Overview and Scrutiny Board supported the recommendations as outlined in the Cabinet report at 'a' and 'c' but disagreed with recommendation 'b'.**

Note: A Councillor requested a recorded vote on this item. Details of the vote are recorded below:

Voting: For: Chairman - Cllr Broadhead, Cllrs Anderson, Dove, Fear, Lawton, and Kelsey. Against: Cllrs Brooke, Earle, Farquhar, Hilliard, Maidment and Rigby. Abstained: Vice-Chairman – Cllr Haines and Cllr Iyengar.

The Chairman used his casting vote to pass the motion.

#### 19. Overview and Scrutiny Board Forward Plan

The Committee considered the public Cabinet Forward Plan. It was noted that there was an update to the Forward Plan due to be published on Friday and following this the Chairman and Vice-Chairman would consider which items on the Forward Plan should be considered by the Overview and Scrutiny Board.

A Member commented on the volume of business on the agenda and suggested that if possible Cabinet should hold two meetings in September and the Overview and Scrutiny Board should do the same to give each item appropriate time for consideration. There were no further comments on the content of the Cabinet Forward Plan.

**RECOMMENDED that Cabinet hold two separate meetings in September due to the large volume of substantive items currently on the Forward Plan for September.**

**RESOLVED that the Overview and Scrutiny Board hold two meetings in September regardless of whether Cabinet wish to accept the above recommendation.**

20. Future Meeting Dates

The future meeting dates and locations were noted.

The meeting ended at 8.55 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**HEALTH AND WELLBEING BOARD**

Minutes of the Meeting held on 24 July 2019 at 9.00 am

Present:-

Cllr V Slade – Chairman

Present: Cllr L Dedman, Cllr S Moore, Cllr K Wilson, G Farrant, J Thurgood, J Ramsden, K Ryan, S Crowe, E Yafele, S Sandcraft, D Richardson, T Knight, L Bate, K Loftus, M. Mould and S Why

Also in attendance: Cllr G Farquhar

1. Election of Chairman

**RESOLVED that Councillor V. Slade be elected Chairman.**

2. Election of Vice-Chairman

**RESOLVED that T. Goodson of the Dorset CCG be elected Vice-Chairman.**

3. Apologies

Apologies were received from R. Ramtohal, T. Goodson and D. Fleming.

4. Substitute Members

M. Mould acted as substitute for D. Fleming.

5. Declarations of Interest

There were no declarations of Pecuniary Interests or any other interests made at this meeting.

6. Public Issues

There were no public questions, statements or petitions submitted for this meeting.

7. Health and Wellbeing Board

The Chairman and The Deputy Head of Democratic Services presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

BCP Full Council considered and approved the establishment of a Health and Wellbeing Board for the BCP area in accordance with requirements set out in the Health and Social Care Act 2012. The Board was set up to improve the health and wellbeing of local people, reduce inequalities and to ensure joined up working between health and care services.

The report was considered and agreed by Council on 16<sup>th</sup> July 2019. The Health and Wellbeing Board were asked to consider the Meetings and Business Protocol and the Terms of Reference at Appendix 1 and 2 of the report at Appendix 'A', and to submit any proposed amendments to reflect its key objectives.

In particular the Board were asked to consider including representatives from Dorset Police Service and Dorset and Wiltshire Fire and Rescue Service as either full or co-opted members of the Board. The Board recognised the contribution the aforementioned services made in the area and supported the appointment of their representatives as full members of the Board.

**RESOLVED that:-**

- (a) the Board agreed the Meeting and Business Protocol, including the proposed membership of the Board as set out in Appendix 1 of the report. The Board unanimously decided to include the Dorset Police Force and the Dorset and Wiltshire Fire and Rescue Services representatives as full members of the Board.**
- (b) the Board sought to amend the Protocol to allow substitute members**
- (c) the Board agreed its Terms of Reference as set out at appendix 2 of the report, without amendment.**

8. Better Care Fund - Planning for 2019/20

The Principal Officer, Planning and Quality Assurance presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'B' to these minutes in the Minute Book.

The report provided an update on progress in the implementation of the Better Care Fund (BCF) Plan for 2019/20. The report also set out the proposed governance route for ensuring delivery of the BCF along with alignment with the Integrated Care Systems Governance arrangements. The BCF fund started in 2013 and provided financial support for councils and NHS organizations to jointly plan and deliver both local health and social care services. Its aim was to improve the integration of services to better manage the health and wellbeing of residents. It also aided the delivery of 'Our Dorset' the Integrated Care System Plan.

The progress, resources and schemes of the plan were explained to the Board. It was also highlighted that Dorset CCG and BCP Council were focusing their work on establishing strong sustainable care markets and on understanding joint expenditure to better align with NHS and Social Care budgets in the future.

It was explained that the BCF Plan for 2019/20 was a refresh of the 2017/19 Plan. The Joint Commissioning Board had oversight of the Plan however it would require sign-off by the Health and Wellbeing Board between the 18<sup>th</sup>-26<sup>th</sup> September. The Plan would then go through NHS I and NHS England for a national assurance process. The BCF Plan was part of the wider transformation work already underway to align incentives and strategies. It was a representation of wider work on identifying vulnerable populations earlier, of collaborative working to provide a tailored and personalized response to improve outcomes for people and of an ambition to reduce or delay individuals need for intensive services.

It was explained that the responsibilities of the Board would include the ongoing monitoring of the plan, the budget and the performance metrics. Additional monitoring of the Plan would be undertaken by the directorate monthly and through the Council and Cabinet quarterly. It was highlighted that there were challenges to the sustainability of funding for both the CCG and the Local Authority with the continued short-term funding arrangements being insufficient to cover the resource gap in the system. It was highlighted that the metrics and the targets associated with them were complex because they were set both nationally and locally and could be understood differently by different partners. It was therefore considered important to align and make transparent how the performance indicators were measured and to connect with other organizations around these.

Board members felt the explanatory narrative around the metrics was important in order to understand underlying drivers and how they link to opportunities to reform the system. They also felt it was important to effectively monitor progress over time to see where progress was being made and where there were opportunities for improvement.

**RESOLVED that:-**

- (a) the Board agreed to consider the BCF Plan at their next scheduled meeting or to delegate approval of the BCF Plan to the Chair and Vice-Chair if the Board is unable to meet within the timescales set in national guidance;**
- (b) the Board agreed to receive monitoring reports on the delivery of the BCF plan at six monthly intervals.**

9. Special Educational Needs and Disabilities (SEND)

The BCP Interim Service Director for Inclusion and Family Services presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'C' to these minutes in the Minute Book.

The report set out the statutory framework for the strategic and operational response to the Children and Families Act 2014 and the subsequent SEND Code of Practice 2015 and was recommended to the Board to ensure compliance with the Act and the Code of Practice. The report requested that the Health and Wellbeing Board agree to provide governance and strategic oversight for the delivery of SEND services for children and young people across BCP, in accordance with the Act and the Code.

The Board were asked to consider and support the recommendations in the report. The recommendations identified areas for progressing the reimagining of the service and areas to support the establishment of a framework of operation that would improve outcomes for children and young people with special educational needs and disabilities across BCP. It was highlighted that a better understanding of the baseline of services would help in the determination of the direction of services in the future.

It was explained to the Board that Ofsted and the Care Quality Commission (CQC) would be undertaking a joint, system wide, inspection. The inspection could be as early as the new year and would review how the Councils responsibilities to children and young people (from birth to age 25) who had special educational needs or disabilities (SEND) were being met.

A focus on working alongside parents and carers of children and young people and other vulnerable young people who may not have a SEND was highlighted to the Board. It would also be a priority to consider Child and Adolescent Mental Health Services (CAMHS). An opportunity to raise the profile of Children's Services and work with partners including Dorset on shared learning and best practice was recognized.

The Board also recognized the importance of giving a voice to children and young people through engagement and participation, it was particularly highlighted that a forum for young adults would be worth considering. Permission was sought from the Health and Wellbeing Board to ensure all groups of children and young adults were represented and enabled to have a voice that informed how services were improved.

A number of questions were raised and discussed by the Board including;

- The need for greater clarity around the governance expectations of the Board. It was suggested that a new Transformation Board for BCP would look at this and bring back clear proposals to the Board within the next 6-12 months.
- That following the Self-Assessment and the updating of the Joint Commissioning Plan the Transformation Group would consider the best options for either collaborative working or work as BCP Council;
- That consideration needed to be given to how disengaged parents and carers could be engaged in the Parent and Carer Forum. Additionally, the gap between those presenting with a need for SEND

support and those who receive the support should be monitored. This would be covered when the Board considered the Improvement Plan;

- It was requested that future papers include the SEND population numbers and whether this figure was increasing or decreasing.

**RESOLVED that:-**

- (a) the Health and Wellbeing Board unanimously agrees to provide governance and strategic oversight for the delivery of services for children and young people with SEND across BCP in accordance with the Code of Practice (2015) and Children and Families Act (2014), with the expectation that more detailed proposals around governance be brought to the Board in the next 6-12 months. This should include clear guidance on the differing functions of Cabinet and the Board;
- (b) the Board considered and supports the areas identified for development and agrees to regular reports on progress being brought to the Board to meet the requirements of the Code of Practice 2015;
- (c) the points raised above are taken into consideration, and the Board receive an update on the Implementation Plan.

10. Calendar of meetings and development of Forward Plan

**RESOLVED that:-**

- (a) the Board agreed on dates for developmental sessions and future meetings;

**Board meetings**

25 September 2019 – 9am - 11 am

30 January 2020 – 10am - 12 noon

26 March 2020 – 10am - 12 noon

17 June 2020 – 10am - 12 noon

**Development Sessions**

28 November 2019 – 10am - 12 noon

27 February 2020 – 10am - 12 noon

- (b) a draft Forward Plan be brought before the Board at the next meeting for approval.

The meeting ended at 10.00 am

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 02 July 2019 at 10.10 am

Present: Cllr S C Anderson, Cllr D Borthwick, Cllr N Hedges,  
Cllr M Le Poidevin (Vice-Chair, in the Chair) and Cllr P Miles

Also in attendance: Carly Williams – Admissions Services Team Leader  
Michelle Cutler – Democratic and Overview and Scrutiny Officer

13. Apologies

Apologies for absence were received from Cllrs P Hilliard (Chairman) and G Farquhar.

14. Declarations of Interests

There were no declarations of disclosable pecuniary interests made by Councillors.

15. Confirmation of Minutes

**RESOLVED that the Minutes of the Meeting held on 4 June 2019, having been previously circulated, be confirmed and signed as a correct record.**

16. Exclusion of the Press and Public

**RESOLVED that the Committee agreed to exclude the press and public for items 5 and 6 of the Agenda, under Section 100(A)(4) of the Local Government Act 1972, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.'**

17. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a bus pass.

In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority at the meeting. The appellant was not in attendance at the meeting.

**RESOLVED** that having taken careful note of all the evidence presented by both parties, the appeal in respect of the appellant named in Report 'A' not be upheld, as there are insufficient grounds to overturn the Home to School Transport Policy on this occasion.

18. School Transport Appeal

This item was withdrawn.

The meeting ended at 10.41 am

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 13 August 2019 at 10.00 am

Present:-

Present: Cllr S C Anderson, Cllr D Borthwick, Cllr G Farquhar and  
Cllr N Hedges

Officers in attendance: Lesley Barrett (HR Advisor), Jon Matthews (HR Business Partner)

19. Apologies

Apologies for absence were received from Cllrs P Hilliard, M Le Poidevin and P Miles.

20. Election of Chairman

**RESOLVED that in the Chairman and Vice-Chairman's absence, Councillor Borthwick be elected Chairman of the Committee for the duration of the meeting.**

Voting: Unanimous

21. Declarations of Interests

There were no declarations of interest made.

22. Confirmation of Minutes

The Minutes of the Appeals Committee meeting held on 2 July 2019 were confirmed as a correct record and signed by the Chairman.

23. Exclusion of the Press and Public

**RESOLVED that the Committee agreed to exclude the press and public for item 5 of the agenda, under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.**

24. Disciplinary Appeal Hearing

The Committee considered an appeal against dismissal.

In considering the appeal, the Committee had regard to all the supporting information provided by the named appellant in the non-public report at '5'

and by the Local Authority. Supporting information included verbal submissions made by the appellant, their representative and by the Local Authority at the meeting.

**RESOLVED that the personnel appeal was not upheld. The Board agreed that the Council management had acted reasonably, and that the dismissal was an appropriate course of action.**

The meeting was adjourned between 12:54pm and 1:32pm.

The meeting was adjourned between 2:36pm and 3:06pm.

The meeting ended at 3.12 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 27 August 2019 at 10.00 am

Present:-

Cllr P Hilliard – Chairman

Cllr M Le Poidevin – Vice-Chairman

Present: Cllr G Farquhar and Cllr N Hedges

25. Apologies

Apologies were received from Cllrs S C Anderson, D Borthwick and P Miles.

26. Substitute Members

There were none.

27. Declarations of Interests

There were none.

28. Confirmation of Minutes

The minutes of the meeting held on 13 August 2019 were confirmed as an accurate record.

29. Exclusion of the Press and Public

**RESOLVED that the Committee agreed to exclude the press and public for item 6 of the agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.**

30. School Transport Appeal

The Committee considered a non-public report, a copy of which had been circulated to the Committee, in respect of an appeal against the decision by the Local Authority to refuse assistance with home to school transport assistance in the form of a bus pass.

In considering the appeal the Committee had regard to the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority at the meeting. The appellant chose not to attend the meeting.

**RESOLVED** that, having taken careful note of the evidence presented by both parties, the appeal in respect of the person named in report '6' be not upheld as there were no exceptional circumstances and insufficient grounds to overturn the Home to School Transport Policy on this occasion.

The meeting ended at 10.30 am

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**PLANNING COMMITTEE**

Minutes of the Meeting held on 11 July 2019 at 1.00 pm

Cllr S McCormack – Vice-Chairman (in the Chair)

Present: Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr P R A Hall,  
Cllr P Hilliard, Cllr T Johnson, Cllr D Kelsey, Cllr M Le Poidevin,  
Cllr T O'Neill, Cllr A M Stribley and Cllr L Northover

32. Apologies

Apologies were received from Councillors S Bull (Chairman), D Mellor and T Trent

33. Substitute Members

Cllr L Northover was substituting for Cllr S Bull

34. Declarations of Interests

There were no declarations of disclosable pecuniary interests.

35. Confirmation of Minutes

The Minutes of the Planning Committee held on 13 June 2019 and 27 June 2019 were confirmed as a correct record and signed.

36. Public Issues

There were a number of requests to speak from members of the public and from Ward Councillors. These were heard as and when the relevant item being discussed.

37. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A – D to these Minutes in the Minute Book. Further to this, the Committee received an update sheet in relation to the applications, a copy of this had been circulated and a copy of which appears as Appendix E to these Minutes in the Minute Book. The Committee considered the planning applications as out in Minutes 38 – 41 below.

38. 58 Charminster Avenue, Bournemouth

(Moordown Ward – Pre-May 2019)

Application No. 7-2018-11441-E

Development Considered: Alterations, extensions and conversion of premises to 5 flats with bin and cycle stores, formation of vehicular access and parking spaces.

**Representations at Meeting:**

In objection: Roy Colman and Amanda Pike

In Support: Giles Moir

Ward Councillor: Cllr Beverley Dunlop

**RESOLVED that Application no. 7-2018-11441-E be GRANTED as per the Officer Recommendation.**

Voting: For – 9; Against – 1; Abstentions – 2

39. 20 Upton Way, Poole

(Broadstone Ward)

Application no. APP/19/00572/P

Development considered: Erect a block of 6no self-contained flats with associated car parking and vehicular access

**Representations at Meeting:**

Objector(s): Richard Wilson

Applicant(s): Darryl Howells

Ward Councillor(s): Mike Brooke

**RESOLVED that Application no. APP/19/00572/P be GRANTED as per the Officer recommendation, subject to the additional condition set out in the update sheet and the amendment of Condition 5 to specify the standard of obscured glazing to be used:**

**Screening to Balcony (GN080):**

**The whole of the three 1800mm high ‘privacy screens’, as shown on the approved plans, together with the balustrade to the rear terraces of both ‘upper ground floor’ flats, up to a height of 1100mm, shall be glazed in glass which conforms to or exceeds Pilkington Texture Glass Privacy Level 3. These shall all be installed prior to the first**



**occupation of the ‘upper ground floor’ flats and shall thereafter be retained at all times.**

**Reason-**

**In the interests of privacy and amenity of the occupiers of the flats hereby permitted and neighbouring residents and in accordance with the provisions of Policies PP27 of the Poole Local Plan and BP4 of the Broadstone Neighbourhood Plan.**

Voting: For – 8; Against – 3; Abstentions – 1

40. The Oaks Garden Centre and Nursery, Queen Anne Drive, Wimborne

(Merley and Bearwood Ward - pre-May 2019)

Application no. APP/18/00520/F

Development considered: Temporary car washing & drying facility (for 3 years)

**Representations at Meeting:**

Objectors: Sharen Green

Applicant: Not registered

Ward Councillors: Cllr D Brown and Cllr R Burton

**RESOLVED that Application no. APP/18/00520/F be REFUSED contrary to the Officer Recommendation for the following reasons:**

1. **The proposals would result in the partial development of previously developed land in a manner which would have a greater impact on the openness of the Green Belt than the existing development. As such, the proposal would be inappropriate development in the Green Belt, contrary to the provisions of Paragraph 145 (Proposals affecting the Green Belt) of the National Planning Policy Framework (February 2019).**
2. **The application has failed to demonstrate that the proposals would not harm adjacent protected trees, both during their construction (including the excavation and construction of the proposed concrete slab; silt trap; and associated drains) and during their operation (including from the possibility of overspray and spillage of cleaning agents and solvents). As such, the proposal would be contrary to the provisions of Policy PP27 of the Poole Local Plan (November 2019).**

**Informatives:**

1. In accordance with the provisions of paragraphs 38 of the NPPF the Local Planning Authority (LPA) takes a positive and creative approach to development proposals focused on solutions. The LPA work with applicants in a positive and proactive manner by;
  - offering a pre-application advice service, and
  - advising applicants of any issues that may arise during the consideration of their application and, where possible, suggesting solutions.
  - In this case the applicant did not take the opportunity to enter into pre-application discussions.
2. The development is hereby refused in accordance with the following plans:
  - 18/0315 A South and East Elevations received 13 April 2018
  - 18/0315 B North and West Elevations received 13 April 2018
  - 18/0315 C Site Plan and Block Plan received 13 April 2018
  - Site of car wash facility received 8 June 2018

**Voting: For – Unanimous**

41. Quay House and Quay Corner, Quay Road, Christchurch

This Item was withdrawn prior to the meeting and was therefore not discussed.

The meeting ended at 3.27 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**PLANNING COMMITTEE**

Minutes of the Meeting held on 08 August 2019 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Present: Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr P R A Hall,  
Cllr P Hilliard, Cllr T Johnson, Cllr D Kelsey, Cllr T O'Neill,  
Cllr A M Stribley, Cllr T Trent and Cllr M F Brooke (In place of Cllr M  
Le Poidevin)

Also in attendance: Cllr G Farquhar, Cllr R Burton and Cllr M Phipps

42. Apologies

Apologies were received from Cllrs M Le Poidevin, S McCormack and D Mellor.

43. Substitute Members

Cllr M F Brooke replaced Cllr M Le Poidevin as a substitute member of the Committee.

44. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

Cllr M F Brooke reported that he would not take part in the item 7d, The Oaks Garden Centre and Nursery, as his position was publicly known and would constitute predetermination. He did not speak or vote and left the meeting room while the item was considered.

45. Confirmation of Minutes

The minutes of the Planning Committee held on 11 July 2019 were confirmed as a correct record and signed.

46. Public Issues

There were a number of requests to speak from members of the public and from Ward Councillors. These were heard as and when the relevant item was considered.

47. Land at land on southwest side of 8 Paddington Grove, Bournemouth - Tree Preservation Order 1210/2019

The Committee considered a report, a copy of which had been circulated and which appears as Appendix A to these minutes in the Minute Book. The report sought Committee approval to confirm the Tree Preservation Order 1210/2019 for Land at land on the southwest side of 8 Paddington Grove, Bournemouth, as made. The report was before the Committee for decision due to an unresolved objection in accordance with former Bournemouth Borough Council scheme of delegation.

**Representations at meeting:**

In objection: John Hearne, Hearne Arboriculture

**RESOLVED that the Tree Preservation Order 1210/2019, Land at land on the southwest side of 8 Paddington Grove, Bournemouth, be CONFIRMED AS MADE.**

Voting: For – 10; Against – 1; Abstention – 1

Cllr M F Brooke abstained from speaking and voting as he was not present at the start of this item being considered.

48. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices B – G to these minutes in the Minute Book. Further to this, the Committee received an update sheet in relation to the applications, a copy of which had been circulated and which appears as Appendix H to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 49 to 54 below.

49. The Oaks Garden Centre and Nursery, Queen Anne Drive, Wimborne BH21 3BA

(Merley and Bearwood – pre-May 2019)

Application number. APP/18/00928/C

Development considered: Temporary change of use of part of the site for the purposes of car sales (retrospective)

**Representations at meeting:**

In objection: Sharen Green, The Oaks Action Group

Ward Councillor: Cllr R Burton - in objection

**RESOLVED that the application be REFUSED in accordance with the recommendation in the Officer report.**

Voting: For – 11; Against – 0; Abstentions – 0

In accordance with his declaration under minute 44 Cllr M F Brooke did not speak or vote and left the meeting room while this item was considered.

50. 49 Richmond Park Avenue

(Queens Park)

Application number 7-2019-16519-B

Development considered: Alterations, extensions and conversion of premises to form 4 flats, erection of cycle and bin stores and formation of parking spaces.

**Representations at meeting:**

In objection: Tony Still, Queens Park Neighbourhood Forum

In support: Neil McKeon, Pure Town Planning Ltd, on behalf of the applicant

**RESOLVED that the application be GRANTED in accordance with the recommendation set out in the Officer report and the update sheet.**

Voting: For – 10; Against – 2; Abstentions - 0

51. 74 The Grove, Christchurch, Dorset BH23 2HD

(Commons – pre-May 2019)

Application number 8/18/3129/FUL

Development considered: Erect 3 storey building containing 3 maisonettes and 1 flat. Erect bin and cycle store. Form parking area to front with communal gardens to rear. Amended plans received 02/01, 28/03, 12/04 & 01/05/2019.

**Representations at meeting:**

In objection: Peter Nickowski, local resident  
Luke English, local resident (read in his absence)

In support: Matt Stevens, Aspire Architects

Ward Councillor: Cllr M Phipps – in objection

**RESOLVED that the application be REFUSED contrary to the recommendation in the Officer report for the following reasons:**

1. By virtue of its siting, the bulk, scale, mass and design the proposed development would appear visually prominent from, and have an incongruous and overbearing relationship to the neighbouring

properties (nos. 72 and 76 The Grove). The proposed building would also result in loss of privacy to the occupiers of no.76 to the further detriment of the amenities of the occupiers of that property. The proposal would therefore be contrary to paragraph 127 of the National Planning Framework which requires new development to improve the character and quality of an area and the way it functions. Furthermore the proposal fails to satisfy policies H12 and HE2 of the Christchurch and East Dorset Core Strategy adopted 2014.

2. The proposed development makes inadequate provision for parking to serve the 4 residential properties and this will result in vehicles parking on the Grove and adjacent roads. The parking and access arrangements will result in vehicles reversing from/onto The Grove. Due to the specific location of the development site which is directly opposite a road junction, in close proximity to a bus stop and on the bend of a main connecting route between Barrack Road and Fairmile Road the parking and access arrangements are likely to have an unacceptable impact on highway safety. The proposed development is therefore contrary to Policies H12, HE2 and KS12 of the Christchurch and East Dorset Core Strategy 2014 and Paragraph 127 of the National Planning Framework.

#### Informatives

1. The applicant/s has/have provided a unilateral undertaking dated 28/01/2019 to pay the appropriate contribution in relation to Heathland mitigation as required by the Dorset Heathlands Planning Framework 2015-2020 - Supplementary Planning Document (SPD) <http://www.dorsetforyou.com/387392>. There is therefore no reason for refusal in this respect.
2. In the event of the refusal being overturned at appeal, the applicant needs to be aware that the Community Infrastructure Levy (CIL) will be applied to this development. Further information about CIL can be found at: <https://www.dorsetforyou.gov.uk/planning/christchurch-east-dorset-cil>

Voting: For – 12; Against – 0; Abstentions - 0

#### 52. 83 The Grove, Christchurch, Dorset BH23 2EZ

(Commons – pre-May 2019)

Application number 8/18/3552/FUL

Development considered: Construct 2 storey office building to rear with revised parking layout.

#### **Representations at meeting:**

In support: Tom Whild, KPPC Ltd, on behalf of the applicant

Ward Councillor: Cllr M Phipps – in objection

**RESOLVED that the application be REFUSED contrary to the recommendation set out in the Officer report, for the following reasons:**

1. By virtue of its siting, the bulk, scale, mass and design of the proposed development would result in an overdevelopment of the site, and the proposed building would appear visually prominent from, and have an incongruous and overbearing relationship to the adjacent dwelling at 2 Elm Avenue. The design and materials of the proposed building would be out of keeping with and harmful to the character of the area and the proposal therefore fails to improve its surroundings. The proposed development is therefore contrary to Policies H12 and HE2 of the Christchurch and East Dorset Core Strategy 2014 and Paragraph 127 of the National Planning Framework.
2. The proposal will result in the intensification of a business use in a residential area and the proposed development would result in inadequate parking provision for the future occupiers of the existing and proposed office buildings. The intensification of business use and inadequate parking provision would be to the detriment of the character and appearance of the residential area contrary to Policies H12, HE2 and KS12 of the Christchurch and East Dorset Core Strategy 2014 and Paragraph 127 of the National Planning Framework.

**Informatives**

1. In the event of the refusal being overturned at appeal, the applicant needs to be aware that the Community Infrastructure Levy (CIL) will be applied to this development. Further information about CIL can be found at: <https://www.dorsetforyou.gov.uk/planning/christchurch-east-dorset-cil>

Voting: For – 12; Against – 0; Abstentions - 0

**53. 2 Watermead, 23 Willow Way, Christchurch BH23 1JJ**

(Town Centre – pre-May 2019)

Application number 8/19/0387/FUL

Development considered: Replacement single storey dwelling with attached carport and raised deck to south (Amended scheme to 8/16/2786/FUL)

**Representations at meeting:**

In support: Sandra Graham, Trethowans LLP, on behalf of the applicant

**RESOLVED that the application be GRANTED in accordance with the recommendation in the Officer report**

Voting: For – 12, Against – 0; Abstentions – 0

Note : In granting the application the Committee wished to record its thanks to the applicant for his co-operation in seeking to resolve issues regarding the previous scheme.

54. 7 Alverton Avenue, Poole, BH15 2QF

(Poole Town)

Application number APP/19/00687/F

Development considered: Two storey side and rear extension including ground floor and first floor terraces to rear

**Representations at meeting:**

In objection: Melyvn Law, local resident

In support: Oliver and Lucy Fryatt, the applicants

Ward Councillor: Cllr M Howell – in objection (read in his absence)

**RESOLVED that the application be GRANTED in accordance with the recommendation set out in the Officer report and the update sheet.**

Voting: For – 6; Against – 4; Abstentions – 2

The meeting ended at 4.45 pm

CHAIRMAN



**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**STANDARDS COMMITTEE**

Minutes of the Meeting held on 09 July 2019 at 6.00 pm

Present:-

Cllr C R Bungey – Chairman

Cllr S Baron – Vice-Chairman

Present: Cllr M Andrews, Cllr A Filer, Cllr A Jones, Cllr C Rigby and  
Cllr A M Stribley

Also in attendance: Mr P Cashmore, Mr I Sibley, Mr J Storey

1. Election of Chairman

**RESOLVED that Cllr C Bungey be elected Chairman of the Standards Committee for the 2019/20 Municipal Year.**

Voting: For – 4; Against - 3

2. Election of Vice-Chairman

**RESOLVED that Cllr S Baron be elected as Vice-Chairman of the Standards Committee for the 2019/20 Municipal Year.**

Voting: For – 4; Against – 3

3. Apologies

There were no apologies for absence.

4. Declarations of Interests

There were no declarations of interest made on this occasion.

5. Public Question

The Monitoring Officer advised that a question had been received from Mr Conor O'Luby in relation to an item of business on the agenda, it would therefore be most appropriate for him to ask it before further discussion took place.

“Following the Local Government Ombudsman's rulings that in investigating my complaint against Cllr Mike Greene, former Standards Committee Chair Cllr Dunlop failed to consult with other members of the Committee and withheld information from Cllr Kieron Wilson, can the Committee assure me that there will now be a full and fair investigation?”

The Chairman gave the following response to Mr O'Luby:

“Thank you for your question. We have a report relating to this issue that we will now be considering, which recommends a way forward and I hope will provide you with a response to this question.”

6. Review of Complaint

The Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The Monitoring Officer gave a brief overview in regard to the history of the complaint and the conclusion drawn by the Local Government Ombudsman requiring that Bournemouth Borough Council would need to review the complaint and the process by which the original consideration was taken. As Bournemouth Borough Council no longer existed, this would need to be undertaken by Bournemouth, Christchurch and Poole Council and this would be done in accordance with the recommendation detailed in the report.

The Monitoring Officer acknowledged that although there was a desire from Members to review this complaint quickly, it should not be rushed and would be considered appropriately. The Monitoring Officer further highlighted that as she had been involved in the process for the complaint previously, it would not be appropriate for her to oversee this process and therefore it was proposed that the Head of Democratic Services and Deputy Monitoring Officer did this on her behalf. She set out the process that would be followed by way of working with the Chairman and independent persons, before a report was brought back to the next meeting of the Standards Committee and reiterated that she would not be taking part.

Members were content with this approach and upon being put to the voter it was:

**RESOLVED that an independent review be carried out in respect of the Complaint made by Mr O'Luby, and that this review consider the way in which the Complaint was considered and make recommendations to the Committee as to any action required.**

Voting: Unanimous

7. Procedure for Initial Complaint Assessment

The Deputy Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Deputy Monitoring Officer gave a brief overview of the report which highlighted the applicable parts of the constitution and also referred to the appendix which set out the process for reviewing complaints.

Officers responded to Members' comments and requests for clarification, details included:

- Guidance and training would be provided to all Councillors and Independent Persons on the Standards Committee in order for them to understand how to address all complaints appropriately.
- The consultation process would be set at a minimum of five days, although it may be necessary for this period to be longer on occasions where a complaint might be more complex – this process would be led by the Chairman with assistance from the Monitoring Officer.
- It would be advisable for Members of the Standards Committee to not discuss any complaints about Members with anyone besides the relevant officers and the independent persons as this could put them in a difficult position.
- Members that had been complained about would be informed and would be permitted to provide an initial response.
- The Constitution was clear in stating the Chairman was responsible for the initial filtering of complaints in consultation with Members of the Committee including the Independent Persons and with the guidance of the Monitoring Officer or her appointed deputy. This process would need to start by email contact initially but, Paragraph 2 could be amended to state that if after this initial contact, Members felt the need to review in further detail, the Chairman would need to make a decision as to whether or not to facilitate such a request. This method would likely be more efficient in the event of multiple complaints at the same time.
- May need to review workings of standards process over the course of the next few months which would include a training session booked for mid-September.
- Timelines included within the appendix were in line with guidance from the ombudsman service, they were discretionary and could be amended or removed if Members wished for this to happen.
- Complaints would ideally need to be received by online form as it set out a structure for the complainant to utilise which would allow the complaint to be assessed correctly. If an email complaint was received that met the required criteria, this would also be accepted, although complainants would always be encouraged to use the prescribed form to ensure that all elements were covered in their complaint.
- For any resident without computer access, the Council will post out any forms that are required to make a complaint. Additionally, an article could be placed in the BCP News if Members wished to pursue this as an option.

Following the Officer responses, Members agreed that they would be keen to ensure that there was the option for face to face meetings during the complaint filtering process if it was felt that there was a need to do so and that the Monitoring Officer's offer to amend Paragraph 2.1 of the appendix would be desirable to enable this provision.

Additionally, Members also agreed that it would be beneficial to publicise the Standards Committee in the BCP news and provide details on how to make a complaint about a councillor.

**RESOLVED that:**

- (a) the proposed arrangements for initial assessment of allegations of breach of the Code of Conduct for Councillors, as set out in Appendix 1 to this report, be adopted, subject to the amendment of Paragraph 2.1 to include the word “initially” after “...electronically by email”;**
- (b) details of the standards committee and how complaints were handled be published in the next issue of the BCP News.**

Voting: Unanimous

8. Councillor Development Framework

The Deputy Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

The Deputy Monitoring Officer highlighted that the Councillor Development Framework was an operational document that followed on from the Induction process that had already taken place and would act as a rolling programme of training for Councillors throughout their terms of office.

A Member stated that he fully supported the development of such a framework to enable Members to be effective in their roles and highlighted that Officers needed to be mindful that a number of Members did work throughout the day and that mirrored sessions would need to take place in evenings to enable a more comprehensive attendance.

Officers responded to Members' comments and requests for clarification, details included:

- The Standards Committee would be provided with details of attendance at training as part of their monitoring role. Additionally, Group Leaders would be provided with this information so that they were able to track training requirements within the group and assess the overall effectiveness of training on offer.
- Officers would be identifying what was considered mandatory, although it was not possible for them to force Members to attend sessions, which would mean that it would be up to the Standards Committee and Group Leaders to oversee and manage attendance.
- Officers would work towards the ensuring a maximum captive audience and wherever possible, training sessions would be video recorded in the same manner as the recent Planning Committee Training. Additionally, work would be undertaken to manage a library of training resources for Members.

- Officers were using information gathered when Members had been handed their IT equipment to build a programme of training that would be most beneficial to Members, although due to the number of major projects that were currently taking place, there was a need to “bear with Officers”, whilst these were going on. For the meantime, Officers were looking to arrange some drop-in sessions for Members to assist with any burning issues with their equipment.
- Attendance at training could be captured through the Modern Gov system that was being used and published if Members wished.

**RESOLVED that:-**

- (a) **the Councillor Development Framework, as set out in Appendix ‘C’ to this report, be noted;**
- (b) **periodic updates on the delivery of the training programme for councillors be reported to the committee for monitoring purposes and to ensure that the programme supports the ethical governance and code and conduct objectives.**

Voting: Unanimous

9. Declaration of Interests - Flowchart

The Deputy Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

The Deputy Monitoring Officer explained that the Flowchart, as appended to the report, was to assist Members in determining what constituted as a disclosable interest and what should be reported. He added that this flowchart, if approved, would be added to each agenda to act as a quick and easy reference for Members.

Officers responded to Members’ comments and requests for clarification, details included:

- The purpose of the document was to assist Members in determining interests beyond pecuniary interests and was more so designed to aid in looking for any cause for bias or pre-determination, which it would not be possible for Democratic Services to identify.
- If Members were concerned in relation to any confusion that this flowchart might cause if included as part of any agenda frontsheet at this point in time, the item could be deferred until the Meeting in October, which would allow Members the opportunity to discuss at the workshop session in September.

**RESOLVED that the item be deferred until the next Meeting of the Standards Committee to allow the flowchart to be redrafted by Officers in consultation with Members.**

Voting: Unanimous

10. Work Programme and Schedule of Meetings

The Deputy Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Officers responded to Members' comments and requests for clarification, details included:

- In the event that an additional meeting of the Standards Committee needed to be held to deal with a complaint, it was within the Chairman's remit to do so and this would be considered as an extraordinary meeting, which would only deal with a specific item of business, separate to the prescribed work programme included within this report.

**RESOLVED that the schedule of meetings for 2019/20 be noted, and the work programme for the Standards Committee be adopted.**

The meeting ended at 7.11 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**AUDIT AND GOVERNANCE COMMITTEE**

Minutes of the Meeting held on 25 July 2019 at 6.00 pm

Present:-

Present: Cllr M Andrews, Cllr S Bartlett, Cllr J Beesley, Cllr D Butt, Cllr M Cox, Cllr B Dunlop, Cllr S McCormack, Cllr M White and Cllr L Williams

Also in attendance: Cllr D Brown (Portfolio Holder for Finance), Cllr G Farquhar and Cllr V Slade (Leader of Council)

Graham Farrant (Chief Executive), Matthew Filmer (Finance Manager), Julian Osgathorpe (Corporate Director of Resources), Daniel Povey (Acting Assistance Chief Finance Officer), Adam Richens (Service Director (Finance) and Section 151 Officer) and Nigel Stannard (Head of Audit and Management Assurance)

Mr P Dossett (Grant Thornton (External Auditors)) and S Harding (Grant Thornton (External Auditors))

1. Apologies

There were no apologies for absence.

2. Substitute Members

There were no substitutions.

3. Declarations of Interests

Cllr D Brown, Portfolio Holder for Finance, declared an interest in Agenda Item 6 arising from his Chairmanship (including at the time when the deputation was initially submitted) of the Kinson Community Association.

Cllr M Cox declared his employment as a Chartered Accountant and Auditor.

There were no declarations of disclosable pecuniary interest.

Cllr M Andrews presided for the following item.

4. Election of Chairman of the Audit and Governance Committee

**RESOLVED that Cllr J Beesley be elected Chairman of the Audit and Governance Committee for the period until the first meeting of the Committee in the Municipal Year 2020/21.**

Cllr J Beesley in the Chair.

5. Election of Vice Chairman of the Audit and Governance Committee

**RESOLVED that Cllr L Williams be elected Vice-Chairman of the Audit and Governance Committee for the period until the first meeting of the Committee in the Municipal Year 2020/21.**

6. Public Issues

The following statement from a member of the public, Vicky Moss, was read out to the Committee:

‘On behalf of the Branksome Park and Canford Cliffs Residents Association, I would like to express concern that the E-Petition facility offered by the former Borough of Poole Council has been disabled for nearly 5 months.

An E-Petition submitted in early March 2019, to request a Traffic Survey in the Branksome Park and Canford Cliffs Area following concerns over lack of pedestrian accessibility and safety and along the footpaths that transverse thoroughfares such as Western Rd/The Avenue, was rejected on the grounds that Poole Council would cease to exist in one month.

The E-Petition facility is an essential tool in allowing a Community’s voice to be heard. We have grave concerns over pedestrian safety in this area and the requests of individuals for a Traffic Survey to the Transportation Department have so far been ignored.

Please advise when the BCP E-Petition facility will be up and running.’

The Committee noted that the statement would be passed on to the appropriate department within the Council and any report back necessary be made to the Committee.

7. Response to a deputation made by the Chairman of Kinson Community Association (KCA) at the last Bournemouth Borough Council (BBC) Audit & Governance Committee 16th January 2019

A comprehensive report of responses to a deputation in three parts made in January 2019 to the predecessor Bournemouth Borough Council was presented for consideration by the Committee. The arrangements in place for audit and oversight of the function, including changes made since receipt of the deputation, were set out and explained.

Members questioned the background and context around the issues raised and it was explained that the Community Centre was operated by a Board of Trustees forming the KCA and that Bournemouth Borough Council had no day to day management or control but was the landlord. The Council did provide payroll services to the Association, the employee involved was



managed by the Trustees and no payments could be made without direct and explicit approval of a Trustee.

In response to questions from the Committee there was acceptance that, in transferring undertakings of this kind in the future, the nature of roles and responsibilities being transferred should be more specifically set out.

There was also particular discussion around allegations of fraudulent activity and the circumstances within which the service manager in 2014 took the view that the Council's Anti-Fraud and Corruption Policy did not apply were explained. It was the Bournemouth Borough Council view, and this was communicated to the KCA, that if KCA believed fraudulent activity had taken place, they should inform the Police.

In an attempt to bring the various range of matters to a satisfactory conclusion during the 2018/19 financial year, it was reported that the Managing Director of Bournemouth Borough Council, in consultation with the Chairman of the Community Association, commissioned an independent and specialist report. The outcome was a set of findings that found allegations of fraud unsubstantiated but made two recommendations relating to the rebuilding of effective working relationships going forward.

**RESOLVED that:-**

- (a) in respect of 'Questions 1 and 2' as submitted by the Kinson Community Association and reported to the Committee, the responses be noted and no further action be taken;**
- (b) in respect of 'Question 3' as submitted, the Head of Audit and Management Assurance be instructed to request a copy of the Independent Investigation Report and to also seek a formal response in writing from the Community Association and that another report be brought back to the next meeting of the Audit and Governance Committee to determine any further action;**
- (c) in the meantime, the Committee note the actions proposed to foster improved landlord (Bournemouth, Christchurch and Poole Council) and tenant (Kinson Community Association) relations and to improve working relationships going forward.**

**8. Use of Regulation of Investigatory Powers Annual (RIPA) Report 2018/19 for the legacy Councils, Bournemouth, Christchurch and Poole.**

It was reported that the three BCP legacy Councils had not made use of RIPA powers during the 2018/19 financial year.

**RESOLVED that the Committee note that the three Bournemouth, Christchurch and Poole legacy Councils had not made use of powers under the Regulation of Powers Act during the financial year 2018/19.**

9. 2018/19 Annual Breaches, Waivers & Exemptions Report for the three legacy Councils (Bournemouth, Christchurch and Poole Councils)

The Committee received the schedule of breaches, waivers and exemptions which had occurred in respect of the three BCP legacy Councils during the 2018/19 financial year and the levels reported were generally indicative of a good level of understanding of the Regulations by managers and Officers. It was explained that only the Chief Finance Officer was authorised to approve exemptions under these Regulations.

Members were provided with detailed explanations relating to significant waivers and invited to raise in writing any specific questions directly with the Head of Audit and Management Assurance.

**RESOLVED that the Committee note the breaches, waivers and exemptions of Financial Regulations that occurred during the financial year 2018/19 as reported in respect of the three Bournemouth, Christchurch and Poole legacy Councils.**

10. The Chief Internal Auditor's Annual Report & Opinion for the three legacy Councils (Bournemouth, Christchurch and Poole Councils)

The Committee received the Chief Internal Auditor's Annual Reports and opinions in respect of the three BCP legacy Councils during the 2018/19 financial year and it was explained that the report was produced in compliance with the Public Sector Internal Audit Standards. The reports had also been considered and discussed by the respective legacy Council Audit Committees throughout the year. In summary, the Internal Auditor was satisfied that there was an adequate and effective internal control environment in place and that the Audit service was effective and compliant.

Members raised questions on some specific aspects of the legacy Council reports and assurances were provided in response.

**RESOLVED that the Committee note the Chief Internal Auditor's Annual Report and opinion on the overall adequacy of the internal control environment for each of the three BCP legacy Councils.**

11. Annual Governance Statement 2018-2019 - for the three legacy Councils, Bournemouth, Christchurch and Poole

The approval of the Committee was sought to the Annual Governance Statements for 2018/19 in respect of the three BCP legacy Councils and it was explained that the Statements were required by Audit Regulations to accompany the Statement of Accounts. The various elements required to be addressed were set out and described and it was reported that, after examination of sources of assurance, a small number of significant governance issues had been identified. An Action Plan to address these issues was presented to the Committee and it was confirmed that the issues continued to have relevance to the new BCP Council.

**RESOLVED that:-**

- (a) the Committee approve the Annual Governance Statements for 2018/19 for each of the three BCP legacy Councils and the Leader and the Chief Executive be requested formally to sign off the Statements;**
- (b) the Committee approve the BCP Council Action Plan to address the significant governance issues identified and a progress report be presented to the January 2020 meeting of the Audit and Governance Committee.**

12. External Audit Plans 2018/19 for the three legacy Councils (Bournemouth, Christchurch and Poole Councils)

At the specific request of External Auditors, Grant Thornton, the BCP Council Audit and Governance Committee received copies of the External Audit Plans as previously agreed by the respective three legacy Councils. This was considered necessary prior to the External Auditors presenting their opinion on the accounts at the next item on the Agenda.

The opportunity was taken to explain the context of the role of External Audit for the benefit of Councillors new to the Committee. The External Auditor replied to questions about specific parts of the Plans.

**RESOLVED that the Committee note the Grant Thornton External Audit Plans 2018/19 for each of the three BCP legacy Councils.**

13. External Audit - Audit Findings Reports 2018/19 for the three legacy Councils (Bournemouth, Christchurch and Poole Councils)

The Committee had received the 31<sup>st</sup> March 2019 Grant Thornton Audit Findings Reports for each of the three BCP Council legacy Councils and it was explained that the External Auditor was required to report whether, in their opinion, the financial statements presented a true and fair view of the Councils' financial positions.

Councillors were advised of the scheduled dates for publishing the audited accounts and for publishing the Auditor's statement of opinion.

It was reported that whilst it was expected to conclude the audits for Christchurch Borough Council and for Borough of Poole Council by 31<sup>st</sup> July, the audit for Bournemouth Borough Council was likely to be delayed whilst some complex valuation audits were being undertaken. It was explained that this was not uncommon and especially in view of the complexity of the issues involved and in the context of the Structural Review of the legacy Councils. It was also confirmed that the outstanding issues did not involve anything that gave rise to concerns about governance or were such that would have an impact upon Council Tax.

**RESOLVED that the Committee note the position regarding the audit opinion and findings of the Councils' External Auditor following their audit of the three legacy Councils' statements of accounts for 2018/19.**

14. Statement of Accounts 2018/19

The Chief Finance Officer presented to the Committee the Statements of Accounts for the 2018/19 financial year in respect of the three BCP legacy Councils. As set out in the previous agenda item, it was further explained that, although now substantially complete, the final stages of audit work around asset valuations in the Bournemouth Borough Council legacy accounts had not been completed. The two additional tasks remaining outstanding were described and an undertaking provided that, once resolved, a notice would be published on the BCP Council website setting out the technical details involved.

The Committee was also reminded of the assurance provided by the External Audit as described in the previous agenda item and an explanation had also been provided at the informal Members' session on 15<sup>th</sup> July. A list of the questions asked at that session and of the responses provided would be circulated as an Appendix to the minutes. It was accepted that there were lessons to be learnt for the future and the importance of adopting a consistent approach across the new Council was underlined.

A list of updates in respect of each of the legacy Councils was set out.

The Committee recorded their gratitude for the work of External Auditors Grant Thornton and acknowledged their contribution to the process.

Members also paid tribute to the role of the Chief Finance Officer and the whole of the Finance Team, who had been under huge pressure to produce accounts for the three legacy Councils, and expressed their gratitude for the quality and timeliness of the work undertaken by them. The Chief Finance Officer underlined this with his own expression of appreciation of the staff involved across the board in supporting the process.

**RESOLVED that:-**

- (a) the Committee agree the 2018/19 Statements of Accounts for Christchurch Borough Council and Borough of Poole Council and the Chair of the Audit and Governance Committee sign the Statement of Responsibilities included within the Statement of Accounts and the letter of Representation on behalf of the Committee;**
- (b) agreement on behalf of the Committee of the 2018/19 Statement of Accounts for Bournemouth Borough Council be delegated to the Chair of the Audit and Governance Committee subject to satisfactory completion of the further identified audit tasks**

**except that any further issues identified by the External Auditor will be referred back to the Committee for consideration.**

15. Internal Audit – Audit Charter 2019/20, Audit Plan 2019/20 and Quarterly Audit Plan Update Qtr1 2019/20

The BCP Council Internal Audit Charter for 2019/20, the Audit Plan, and the Quarterly Audit Plan Update for the first Quarter of 2019/20 were presented to the Committee as required under adopted Audit Standards. It was explained that the Plan and the Charter set out for the Committee what the Council should expect from the Audit Team during 2019/20 and represented a high-level statement of how Audit resources would be deployed. The report also included an update of performance against the Plan during the first Quarter of the current financial year.

**RESOLVED that:-**

- (a) the Committee approve the Internal Audit Charter and that the Chair signs the document to record the approval;**
- (b) the Committee approve the Internal Audit Plan 2018/19;**
- (c) the Committee notes the budget for the Internal Audit service as previously agreed by the Council and notes progress made and issues arising on delivery of the 2219/20 Internal Audit Plan.**

16. Risk Management – Corporate Risk Register Update

Following quarterly review by the Corporate Management Board, the Audit and Governance Committee received an overview of the Corporate Risk Register and highlighted changes during the first Quarter of 2019/20. It was explained that changes to Risks were made where necessary on an ongoing basis by the Management Board. The Committee also noted proposals to provide this information through an internal portal which would further facilitate access by Members.

**RESOLVED that the Committee note the outcome of the Corporate Management Board's review of the Corporate Risk Register.**

17. Arrangements for the Registration of Gifts and Hospitality for BCP Council Officers

Although a report relating to this item had been tabled, the Committee underlined its resolve not to consider tabled items and noted that a further report on this matter would be submitted to the next meeting of the Committee.

18. Forward Plan 2019/20

The Committee considered the Forward Plan for 2019/20.

It was noted that items on the Plan were largely driven by the core business of the Committee and the requirements for reporting as set out in regulations, prescribed within adopted audit process and set out within the Committee's Terms of Reference.

Councillors recognised that, in addition to the core items identified, there were likely to be additional issues emerging from time to time in response to events and to address particular matters raised by Members. The Chair underlined the importance of ensuring that the Committee felt able to fully and properly engage with the Audit process.

A number of issues were raised in discussion including the opportunity to consider, for example, the Medium Term Financial Plan and in accordance with the Committee's Terms of Reference, to maintain an overview of the Constitution. The Chair invited Members to email him directly with these and other suggestions for areas on which the Committee could focus and where it could generate input going forward. The importance of informal background briefings and other events to support the Committee in its role was also underlined.

**RESOLVED that, subject to the comments raised, the Committee approve the Forward Plan for 2019/20.**

The meeting ended at 8.27 pm

CHAIRMAN

### Questions from Final Accounts Members Workshop on 15<sup>th</sup> July 2019

#### Introduction

1. Can we get paper copies of the accounts to allow a better review of the latest version of the accounts?

We will look to provide members with hard copies of the statements before the committee meeting.

2. Will there be any change in the accounts from the version sent to members between the agenda and committee? Will they change after committee?

There will likely be some changes between publication of agenda and the committee meeting which we will update members on during the committee meeting if this is the case.

Any changes after this will be reported in the October audit Committee when the final audit letter is presented.

3. Accounting Policies – query in regards to consistency of accounting policies between the three legacy councils. Further discussion / queries around componentisation and capitalisation

As an example Bournemouth and Poole capitalisation de minimus £25k / CBC £15k. What is material to CBC will not be the case for Bournemouth and Poole hence the current difference. Accounting policies will be reviewed for the new BCP council once the accounts have been finalised.

#### Bournemouth

4. Income and Expenditure Statement – Is Depreciation / Revaluations included within these services

The accounting cost of service shown in the Income and Expenditure statement does include depreciation and revaluations. However these are reversed below the line and do not impact on the General Fund.

5. Movement in Reserves Statement – query in regard to the reversal of accounting adjustments – whether this reflected just depreciation or other movements including pensions

The reversal of accounting adjustments shown in the line “Adjustments Between Accounting Basis and Funding Basis under regulation” includes depreciation and

other movements such as pension adjustments. Please see answer to query 4 regards to the principles of accounting adjustments.

6. What is included in the costs for the Directors earnings note? These costs look high.

Includes loss of office payments as well as normal salary costs. An adjustment was identified in this note from the draft accounts which does not change any of the figures in the primary accounts.

7. What are the Group companies and how have these been included? How has Tricuro been treated?

Five Parks Charity  
Lower Central Garden Trust  
Russell Cotes Museum  
Bournemouth Building & Maintenance Ltd  
Seascope Group Ltd  
Seascope South Ltd  
Seascope Homes and Property Ltd  
Bournemouth Development Company LLP  
Tricuro – 25% of equity consolidated as per the partnership agreement

8. Collection Fund – why the loss of £5m on business rates? Comment made in regards to the 2017 rating and whether we have made provision for this, despite no appeals currently being on the VOA list.

Significant amount of money has been set aside for the provision of appeals which explains the deficit position on Business rates. Part of the reason for the increase is to ensure consistent policy on appeals provisions for the BCP Council.

9. Why are you implementing consistency with Christchurch and Poole before the start of BCP?

This was to ensure that during 2019/20 that we did not have to change provision significantly again in year which could potentially impact on BCP finances.

10. What happens to the debt? Why does it transfer to BCP rather than being repaid?

As part of the statutory change order the debt will novate to the new Council. Debt providers were informed of the order before the 1<sup>st</sup> April and the debt has successfully transferred into the BCP Council.

## **Christchurch**

11. Why is the format of these accounts different?

There is no prescribed format for the presentation of the local authority accounts. The CIPFA code of practice prescribes the minimum disclosures needed in the



accounts. The Poole and Bournemouth legacy accounts are the same format as they are prepared by the legacy Poole and Bournemouth finance team. The Christchurch accounts are prepared by the legacy Christchurch and East Dorset finance team and are the same format as the East Dorset accounts.

12. Why is there a loss on transfer of assets to Parishes? Why does this go through the I and E account?

Proper accounting treatment is for a local authority to post the net book value of assets disposed of in year to the I & E account along with the proceeds of sale to give a net gain or loss on disposal. In the case of assets transferred to new parish councils as part of the community governance review, there was zero consideration and so the "loss on disposal" equates to the full net book value. This notional loss is reversed out elsewhere in the accounts and does not affect the Council's outturn position.

13. Why is there a loss on the revaluation of assets?

The net loss of £499k relates to Highcliffe Castle where significant expenditure in year, which resulted in opening a new wing to the public, has not resulted in a like-for-like increase in asset value.

14. What is the headroom referred to in the narrative report and why has it been added to an earmarked reserve? What will happen to this in BCP?

Part of the council's medium term financial strategy was to achieve front loaded savings from partnership working with East Dorset that would create headroom in the revenue budget. This headroom would be used to fund the negative revenue support grant that the Council was due to pay the government from 2019/20. The amount has been added to reserves and will form part of the opening reserve position for BCP council. Negative revenue support grant has disappeared from the 2019/20 finance settlement, but may well appear in one form or another in future finance settlements.

15. Directors earnings note - why is the Chief Executive not included in the table of figures?

The table only includes members of the senior management team employed by Christchurch. The Chief Executive was employed by East Dorset and Christchurch shared 50% of the cost as disclosed in another note to the accounts.

## **Poole**

16. Do grants in earmarked reserves need to be repaid?

Grants are held in earmarked reserves when there is no conditions or the conditions are met. If there are conditions that may not be met they are held as a liability on the balance sheet under "Grants Received in Advance"

17. Where are Community Infrastructure Levy balances included? Is this all committed? Why are they not included as a liability rather than a reserve.

CIL balances are included within the Capital Contribution / Grants Unapplied reserve. Some of the CIL balances will be committed already for Capital projects but the accounting standards requires us to show the full unspent balances.

18. HRA management fee look high – what is the process for ensuring value for money?

As the management fee has already been paid it would not be for us in the accounts to explain the reasoning why it would be deemed high. The accounts reflect the current cost as per the management agreement and is subject to periodic review.

19. The employee costs note shows a significant increase in higher earners – why is this?

Employee costs include redundancy payments which can skew the figures from year to year. When reviewing employee costs, it is best to review it alongside the proceeding note on exit costs to understand the redundancy payments for the year.

## **Overall**

20. How is materiality determined?

It is determined by the external auditor based on the size of the council and uses 2% of gross expenditure.

21. How is the closing position of Dorset County Council taken into account to reflect services provided to Christchurch?

The 2018/19 Dorset County Council accounts will be audited by 31 July. The principles for disaggregating the DCC balance sheet have already been agreed, and these will be applied to the audited balance sheet. The result of this work will determine what element form part of the opening BCP Council position as at 1 April.

22. What is the timescale for determining the opening position for BCP?

Hopefully towards the end of September.

23. How will assets be transferred to BCP – will this be at the cost valuation?

To be determined once we have identified what assets will transfer to BCP and look to aggregate all four balance sheets into one.

## **Annual Governance Statement (AGS)**

### **24. Are AGS issues on the Corporate Risk Register (CRR)?**

Almost certainly all AGS issues feature in some risk register or other. It is common, but not always so, that AGS issues will feature in the CRR because the issue requires a corporate response to resolve and mitigate. Rarely the AGS issue features in a Service or Team Risk Register (rather than the CRR) because the issue will be resolved and mitigated at a service or team level.

### **25. Should the Bournemouth and Poole Information Governance issue identified in those Councils AGS be added in to the Christchurch AGS?**

Information governance was not considered a significant risk at Christchurch as they do not hold the same sensitive data as unitary councils, who provide education and social services. Christchurch employed a GDPR officer that was able to conduct a thorough information audit with managers, which was made possible by the relative small size of Christchurch Council.

### **26. What is the process for agreeing the AGS?**

Ultimately Audit & Governance Committee approve and agree the AGS. The AGS report explains the process which culminates in the Corporate Management Board (CMB) agreeing those issues to be included. CMB review a significant suite of evidence gathered from a variety of sources including:

- Annual Management Assurance Statements (MAS);
- Executive Director and Statutory Officer Disclosure Statements;
- A follow up of the previous year's Annual Governance Statement Action Plan;
- Chief Internal Auditor's Annual Report and Opinion 2018/19 (reported separately to this Committee);
- Internal documentation and reports such as those reported during the year to the Audit / Audit & Governance Committee, such as the Corporate Risk Register, Breaches, Waivers and Exemptions, and Fraud, Corruption & Whistleblowing); and
- External Inspection reports (such as those from the external auditor, OFSTED and CQC).

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**COUNCIL**

Report subject	<b>Review of the Political Balance of the Council and changes in Committee Membership</b>
Meeting date	17 September 2019
Status	Public Report
Executive summary	<p>The Council is required in accordance with the relevant legislation to review the political balance of the Council and the allocation of seats following any changes to political groupings.</p> <p>The Council is therefore asked to:</p> <ul style="list-style-type: none"> <li>• consider the revised political balance and the allocation of seats on Committees.</li> <li>• note a change to one of the Conservative Group representatives on the Dorset Police and Crime Panel.</li> <li>• note a change to the membership of the Planning Committee.</li> </ul>
Recommendations	<p><b>It is RECOMMENDED that:</b></p> <p><b>(a) the revised political balance of the Council as set out in the report be agreed.</b></p> <p><b>(b) it be noted that Councillor Mohan Iyengar will replace Councillor Mark Anderson as a representative on the Dorset Police and Crime Panel.</b></p> <p><b>(c) it be noted that Councillor Beverley Dunlop will replace Councillor Laurence Fear on the Planning Committee.</b></p>
Reason for recommendations	To ensure compliance with the Local Government and Housing Act 1989 and associated Regulations in approving the political balance of the Council and the allocation of seats together with any other associated issues.

Portfolio Holder(s):	Councillor Vikki Slade, Leader of the Council
Corporate Director	Julian Osgathorpe, Corporate Director, Resources
Report Authors	Karen Tompkins, Deputy Head of Democratic Services
Wards	All Wards
Classification	For Decision

## Background

1. The Local Government and Housing Act 1989 and associated Regulations set out the statutory requirements in reviewing the political balance of the Council.
2. Councillor Nigel Brooks has given notice that he is no longer a member of the Christchurch Independent Group. Set out below is the revised political balance of the Council.

	No. of Seats	% of total of Seats	90 seats on Committees/Boards
Conservatives	36	47.37	42.63
Liberal Democrats	15	19.74	17.76
Christchurch Independents	7	9.21	8.29
Poole People & All Group	8	10.53	9.47
The Bournemouth Group	4	5.26	4.74
Labour	3	3.95	3.55
Others	3	3.95	3.55

	Conservatives	Liberal Democrats	Christchurch Independents	Poole People & All Group	The Bournemouth Group	Labour	Others
Planning Committee (15)	7	3	2	1	1	0	1
Licensing Committee (15)	7	3	1	2	0	1	1
Standards Committee (7)	3	1	1	1	1	0	0
Appeals Committee (7)	3	1	1	1	0	1	0
Audit and Governance Committee (9)	4	2	1	1	0	0	1
Overview and Scrutiny Board (15)	8	3	0*	1	1	1	1*
Health and Adult Social Care O&S Committee (11)	5	2	1	1	1	1	0
Children's Services O&S Committee (11)	5	2	1	1	1	1	0
Total	42	17	8	9	5	5	4

\* As a consequence of the change Councillor Brooks will remain on the Overview and Scrutiny Board as a non-aligned Councillor.

### **Dorset Police and Crime Panel**

3. The Council is advised that notification has been received that Councillor Mohan Iyengar will replace Councillor Mark Anderson as one of the Conservative Group's representatives on the above Panel.

### **Membership of the Planning Committee**

4. The Council is advised that notification has been received from the Conservative Group that Councillor Beverley Dunlop will replace Councillor Laurence Fear on the Planning Committee.

### **Summary of financial implications**

5. There are no financial implications associated with this report.

### **Summary of legal implications**

6. The Council is required to comply with the relevant legislation and regulations when considering and approving the political balance of the Council and the allocation of seats.

### **Summary of human resources implications**

7. There are no human resources implications associated with this report.

### **Summary of environmental impact**

8. There are no environmental implications associated with this report.

### **Summary of public health implications**

9. There are no public health implications associated with this report.

### **Summary of equality implications**

10. There are no equality implications associated with this report.

### **Summary of risk assessment**

11. There are no risk implications associated with the this report.

### **Background papers**

None.

### **Appendices**

There are no appendices to this report.

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